

Cheyenne Metropolitan Planning Organization

Policy Committee Meeting

December 3, 2025

3:30 PM

Mayor Conference Room



Attendance:

Voting Members:	Amber Ash Don Hollingshead Ralph Tarango	City of Cheyenne Chief of Staff, Chair Laramie County Commissioner, Vice Chair WYDOT District Engineer
Guests:	Vicki Nemecek Thomas Cobb Charles Bloom Erin Johnson Molly Cook Justin Arnold Julianne Monahan Brenden Schaefer Nathan Silberhorn Chris Joannes Ryan McKell	City of Cheyenne Public Works City of Cheyenne Engineer Director Planning & Development Director City of Cheyenne Transit Laramie County Public Works Director Laramie County Planning Program Manager WYDOT Transportation Planner WYDOT Systems Planning Engineer Ayres Associates Senior Project Manager Kimley Horn Transportation Planner Kimley Horn Transportation Planner
Staff:	Christopher Yaney Jennifer Corso Athen Mores Gisele Pacheco	MPO Director MPO Senior Planner MPO Planner I & Transportation Specialist MPO Office Manager

Item 1: CALL TO ORDER

Amber Ash, Chair, called the meeting to order at 3:35 PM.

Item 2: INTRODUCTIONS/ROLL CALL

Item 3: APPROVAL OF MINUTES: September 3, 2025

Ralph Tarango, WYDOT District Engineer, made the motion to approve the meeting minutes from September 3, 2025. Don Hollingshead, Laramie County Commissioner, seconded the motion.

Amber Ash, Chair, asked if there were any discussion or questions regarding the minutes.

No further discussion of the September 3, 2025 meeting minutes, and all approved at 3:38 PM.

Item 4: WEST CROW CREEK GREENWAY

Nathan Silberhorn, Ayres Associates Senior Project Manager, presented the [West Crow Creek Greenway Plan](#).

Amber Ash, Chair asked if there were any questions or discussion regarding the item. Hearing none.

Don Hollingshead, Laramie County Commissioner, made the motion to approve the West Crow Creek Greenway Plan. Ralph Tarango, WYDOT District Engineer, seconded the motion.

Mrs. Ash asked if there were any questions or discussion from the committee. Hearing none.

Roll Call: The motion to approve the item passed unanimously.

Item 5: CONNECT 2050: LONG RANGE TRANSPORTATION PLAN

Chris Joannes, Kimley Horn Transportation Planner, presented the [Connect 2050: Long Range Transportation Plan](#).

Ryan McKell, Kimley Horn Transportation Planner, presented the current and projected demographics, roadway capital projects, active transportation project prioritization, and transit initiatives included in the Connect 2050: Long Range Transportation Plan.

Mr. Joannes provided additional information regarding the funding and funding sources for the Connect 2050: Long Range Transportation Plan.

Amber Ash, Chair, asked if there were any questions or discussion regarding the item. Hearing none.

Don Hollingshead, Laramie County Commissioner, made the motion to approve the Connect 2050: Long Range Transportation Plan. Ralph Tarango, WYDOT District Engineer, seconded the motion.

Mrs. Ash asked if there were any questions or discussion from the committee.

Ralph Tarango, WYDOT District Engineer, asked whether a map of the proposed projects was available.

Mr. Joannes noted that the Connect 2050: Long Range Transportation Plan includes a map of the proposed projects, which are categorized by type, priority rank, and funding tier.

Mrs. Ash asked if there were any further questions or discussion from the committee. Hearing none.

Roll Call: The motion to approve the item passed unanimously.

Item 6: SAFE STREETS FOR ALL COMPREHENSIVE ACTION PLAN (SS4A)

Jennifer Corso, Metropolitan Planning Organization Senior Planner, provided updates on the Felsburg, Holt, and Ullevig Safe Streets for All Comprehensive Safety Action Plan. The plan has identified critical areas within the project, including accident locations, street classifications, and accident types, in order to determine causes and develop recommendations and safety actions. Data collection has been completed, and community engagement through maps, emails, and surveys has emphasized safety as a major priority. Felsburg, Holt, and Ullevig have recently begun reviewing the five-year crash analysis. The categories labeled Killed or Seriously Injured are the primary focus of the plan, reflecting the goal of achieving zero fatalities. The company will integrate the data points with roadway line work to develop a High Injury Network.

Amber Ash, Chair, asked if there were any questions or discussion regarding the item. Hearing none.

Item 7: EAST ALLISON ROAD CORRIDOR STUDY

Christopher Yaney, Metropolitan Planning Organization Director, provided updates on the East Allison Road Corridor Request for Qualification (RFQ). The RFQ was advertised on September 20, 2025, and September 27, 2025, and the Metropolitan Planning Organization (MPO) received seven proposals. The city, county, and Wyoming Department of Transportation (WYDOT) have evaluated the firms' proposals. The review team has selected Stantec to complete the project, and the MPO is currently negotiating costs, as the project cannot exceed a specified budget. Once negotiations are complete, Stantec and the MPO will execute a contract.

Amber Ash, Chair, asked if there were any questions or discussion regarding the item. Hearing none.

Item 8: AMEND & RESTATED MASTER AGREEMENT

Christopher Yaney, Metropolitan Planning Organization Director, provided updates on the Master Agreement. Edits are currently being coordinated with various agencies. The Attorney General's Office has completed its review, and the document is now under review by Laramie County.

Amber Ash, Chair, asked if there were any questions or discussion regarding the item.

Molly Cook, Laramie County Public Works Director, noted that it was unclear whether Laramie County was reviewing the document.

Mr. Yaney responded that Laramie County needs to review the document and that it will be submitted to Ms. Cook for her review.

Ms. Cook asked whether the Laramie County Attorney's Office will also need to review the document.

Mr. Yaney confirmed that the Laramie County Attorney's Office currently has the document for review.

Ms. Cook asked if Laramie County is a signing party.

Mr. Yaney confirmed that Laramie County is a signing party.

Mrs. Ash asked if there were any further questions or discussion regarding the item.

Don Hollingshead, Laramie County Commissioner, requested an explanation of the revisions and the reasoning behind the updates.

Mr. Yaney explained that the last updated Master Agreement was adopted in 2014, and several items are now outdated. The Master Agreement has undergone edits by various Metropolitan Planning Organization Directors but has not yet been finalized. Both the 2014 Master Agreement and the current draft are available for review on the Metropolitan Planning Organization website.

Mrs. Ash asked if there were any further questions or discussion regarding the item. Hearing none.

Item 9: PERFORMANCE REPORT

Christopher Yaney, Metropolitan Planning Organization Director, provided updates on the Performance Report for Fiscal Year 2025. The information in the Unified Planning Work Program (UPWP) was reviewed to identify necessary corrections. The results included adjustments to the reserved amount. Limited spending occurred in payroll due to staffing vacancies, rent, and incomplete contracts, resulting in 25% savings that will be added to the reserved amount for the next fiscal year.

Amber Ash, Chair, asked if there were any questions or discussion regarding the item.

Molly Cook, Laramie County Public Works Director, asked when the Metropolitan Planning Organization's fiscal year occurs.

Mr. Yaney noted that the Metropolitan Planning Organization's fiscal year begins in October and ends on September 30.

Mrs. Ash asked if there were any further questions or discussion regarding the item. Hearing none.

Ralph Tarango, WYDOT District Engineer, made the motion to approve the Performance Report Fiscal Year '25. Don Hollingshead, Laramie County Commissioner, seconded the motion.

Mrs. Ash asked if there were any further questions or discussion from the committee. Hearing none.

Roll Call: The motion to approve the item passed unanimously.

Item 10: UPDATE: LOCAL CONSTRUCTION PROJECTS

Thomas Cobb, City of Cheyenne Engineer, provided updates to the list.

Projects	Status
PAVEMENT MANAGEMENT	
2025 Miscellaneous Crack Seals	Fall 2025 Completion
Patch and Seal (2024 Crack Seal)	Fall 2025 Completion. Patching complete.
Mill and Overlay 1 (Cheshire Drive)	Fall 2025 Completion
Mill and Overlay 2 (Dell Range)	August 24, 2025 start. 60 day schedule
Downtown Curb and Gutter and Sidewalk Program	Joint Effort with the DDA and Downtown Businesses for Curb and Gutter Repair. On-going
Thermoplastic (schools, City Streets)	Fall 2025 Completion.
CAPITAL CONSTRUCTION	
College Drive Regional Detention Pond (Thomas Heights)	Late fall completion. Issues with weather delays, contractor scheduling, and labor delays.
Storey Blvd. Extension	Utility conflicts redesign contract being executed. Expect to bid this calendar year.
Belvoir Ranch Trailhead	Fall 2025 Completion.
5th and Deming Bridge Replacement	Late fall or early winter bidding. Construction anticipated to begin in early winter 2026.
Additional Radar installs	Deploying devices on Manewal Drive and Ridge Road Fall 2025.
DRAINAGE MAINTENANCE	
Misc. Dredging Project	Bid anticipated early Fall for construction Late Fall 2025/ Winter 2026.

Pavement Management Projects

- Cheshire Drive (Mill and Overlay): Approximately 120 feet of curb needs to be installed. The project is expected to be completed within the next month.
- Thermoplastic: The project remains ongoing and is weather-dependent. Completion is not expected until next summer.

Capital Construction Projects

- College Drive Regional Detention Pond: The project is expected to be completed in January 2026.
- Storey Boulevard Extension: A meeting was held with Laramie County to address minor comments with the consultant. The bid is anticipated in January 2026.
- Belvoir Ranch Trailhead: The project is near completion, with sign updates and restroom installation remaining. The area is expected to open in the summer.
- 5th and Deming Bridge Replacement: The project is expected to be near completion in January 2026. The replacement includes widening of the existing bridge.

Drainage Maintenance Projects

- Dredging Project: The project will be advertised in two weeks, with the bid process to follow.

Amber Ash, Chair, asked if there were any questions or discussion regarding the city projects.

Erin Johnson, Cheyenne Transit Program, noted that a full bid for the Westland Construction Project will be submitted prior to the holidays, with work scheduled to begin in January 2026.

Christopher Yaney, Metropolitan Planning Organization Director, added that the project can be included on the 2026 list.

Mrs. Ash asked if there were any further questions or discussion regarding the city projects. Hearing none.

Molly Cook, Laramie County Public Works Director, provided updates to the list.

- Design for the Wallick and Division Corridor: Work is ongoing on the design of Division Avenue, and comments for Wallick Road have been submitted. The 65% plan set has been forwarded to the decision

team. The grant was not received, resulting in a shift in project scope. The original plan was to construct Division Avenue from College Drive south to Wallick Road. The revised plan now completes construction and design from College Drive south to Angie Street, while continuing full construction of Wallick Road.

- Road 164 Design & Build: The project is ongoing and is anticipated to begin construction within the next year.
- Jefferson and Allison: A 6th Penny Project that will be held until the East Allison Corridor Study is completed.
- Roundtop Road Design: The project is currently out for design, with the agreement still being finalized with the consultant. Construction will occur in three separate phases.

Amber Ash, Chair, asked if there were any questions or discussion regarding the county projects.

Charles Bloom, Planning and Development Director, asked whether the county has been coordinating with F.E. Warren Air Force Base regarding a base trespass issue.

Ms. Cook noted that coordination has occurred with F.E. Warren Air Force Base and that the base is part of the stakeholder committee to provide additional input.

Mrs. Ash asked if there were any further questions or discussion regarding the county projects. Hearing none.

Ralph Tarango, WYDOT District Engineer, provided updates to the list.

2025 Season:

- Warren Avenue (24th St to Pershing Boulevard): The project has been completed.
- College Drive & 12th Avenue: The project has been completed.
- Pedestrian Overpass Lighting Upgrades: The I-25 lighting upgrades are operational but currently rely on a temporary service point. Contractors are experiencing delays in obtaining the necessary service point components. The project is anticipated to be completed in February 2026.
- Rework of I-80: The project has been completed.

2026 Season:

- Missile Drive/Happy Jack Interchange Concrete Slabs: The project will work around CFD (Gate 2).
- I-25 & Clear Creek Bridge Overlays: Milepost 8.44.

Amber Ash, Chair, asked whether any work will be occurring on July 4, 2026, between Lincolnway and 24th and Central that would remain active near downtown Cheyenne.

Mr. Tarango noted that Taylor McCort is on the project committee and does not anticipate any work occurring on that date.

Mrs. Ash asked if there were any further questions or discussion regarding the WYDOT projects. Hearing none.

Item 11: OTHER BUSINESS

Amber Ash, City of Cheyenne Chief of Staff, opened the meeting for any other business from staff or Committee members.

Next Meeting: March 4, 2025, at the Laramie County Commissioners Conference Room.

Item 12: EXECUTIVE SESSION

Ralph Tarango, WYDOT District Engineer, made the motion to move to an Executive Session. Don Hollingshead, Laramie County Commissioner, seconded the motion.

Item 13: MEETING ADJOURNED: 4:40 PM