

CHEYENNE METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING MINUTES
 City Municipal Building, Room 208 (& virtually on Zoom)
 August 21, 2024, 10:00am



Attendance in person and via Zoom

Voting Members:	Charles Bloom Tom Cobb Cassie Pickett Molly Bennett Matt Butler Justin Arnold Rachelle Zimmerman Jeanie Shrednik Renae Jording Andrea Allen Juli Monahan Kristina Richardson Frank Strong Todd Eldridge Vicki Bonds	Planning & Development City Engineer City Traffic Engineer Laramie County Public Works Laramie County EMS (Zoom) Laramie County Planning (Zoom) Cheyenne LEADS (Zoom) Parks & Greenway Planner City of Cheyenne, Transit (Zoom) WYDOT WYDOT Planning Mayor's Council for People with Disabilities (Zoom) Cheyenne BOPU (Zoom) F.E. AFB, Base Planning LCSD #1
Non-Voting Members:	Richard Duran	FHWA (Zoom)
Guests:	Brenden Schaefer Ryan Shields Craig Cox	WYDOT Systems Planning Engineer WYDOT District Construction Engineer WYDOT Resident Engineer
Staff:	Christopher Yaney Jennifer Corso Valerie Pickard	MPO Senior Technician GIS Technician MPO Office Manager

1. Call to Order

2. Approval of Minutes from June 12, 2024
 Allen motions to approve, seconded by Shrednik. Motion passes.

3. West Crow Creek Greenway
 Mrs. Shrednik gave an update on this project. We will be placing this on hold for now until the intersection is complete. We had our first public meeting. We plan to be finished by the end of May.
 Monahan: Did you extend this contract?
 Yaney: The contract is with Ayers, with a built-in pause.
 Shrednik: This was built into the contract. We will have to look up the contract expiration date.
 Eldridge: Did we decide what option that we were going with?
 Shrednik: There was discussion for at least 2 options, we are going to phase this project.
 Cobb: We will widen the bridge at Westland Road, about 2 years out.

4. Passenger Rail Station Site Selection Study

Yaney: Our kickoff was July 18th with Quandel. We are looking at 3 sites for this study, the Depot, the Reed Avenue Rail Corridor and BNSF Maintenance Yard. Our first open house will be October 8th, in the Cottonwood Room at the Library.

5. Travel Demand Modeling Support

Yaney: We have a contract and will move forward with this. The total will be \$44,940.12 about 3 months to complete, we are hoping to start in September.

6. CONNECT2050 – Long Range Transportation Plan Update

Yaney: A letter of interest is out, closing October 18th. The data from the TDM will be provided to them.

Bennett: The consultant will be running the project with support from the MPO Staff.

Yaney: Correct, we will provide the data to the consultant to complete this project.

Bloom: Planning will provide the land use plan update, go through the adoption process and have this kicked off in the September Planning Commission meeting. Completion at the end of October. Section 20 roadway network, there is development of apartments that does not follow the Master Street Plan that is hung up in meetings. They are looking for solutions on this plan.

7. Project Updates

- East Allison Road Corridor Study - (On Hold, until an RFP is developed and advertised)

Yaney: This was started in-house; I was tasked to work on this project, and I was uncomfortable with the workload. Molly agrees that we should put this on hold until we get a consultant on board. Depending on the funding remaining, we could hire a consultant later this year.

Bloom: We need a professional engineer on this.

Bennett: Does this also need to be reviewed by the City?

Yaney: Only if the City is going to annex this area.

Arnold: If this is going to be annexed at some point, we should run this through both the City and the County for approvals.

Bloom: I don't believe that we need to go through the City for approval.

- Laramie County Transportation Impact Fee

Yaney: We are continuing to move forward with this and had an unofficial meeting with the County.

Bennett: We had a work session with the County Commissioners. I need to discuss the remaining funds with the commissioners and see how they would like to finish this.

Yaney: If we move forward, we will take this through the process for approval.

8. Update on Staffing Vacancies

Bloom: The Director and Project Coordinator positions are currently open. This has been traditionally a Transportation Planner position. These are on the APA, AMPO and Colorado APA websites. I would like to discuss how to proceed with interviews.

Bloom: My suggestion is that we have one City, County and WYDOT representative.

Schaefer: Would the project coordinator be hired by the new Director?

Bloom: This would be City staff, with involvement from WYDOT.

Bennett: I think we should include WYDOT.

Arnold: I like having each department represented. I think we should have 5 members in the interview panel.

Monahan: We like to have an odd number of people.

Bennett: I think that we need to have 5 for the Director position.

Bloom: The 5-person committee would have interviews and pick the top 2-3 Director candidates and make a recommendation to the Policy Committee.

Cobb: Should we have the new Director hire the Project Coordinator?

Arnold: Both positions are being advertised concurrently.

Bloom: MPO Director interview committee. Cobb, Bloom, Bennett, Arnold and WYDOT representative?

Schaefer/Shields: I think that one rep is enough from WYDOT.

9. UPWP FY25

Yaney: We need to verify the Tech Committee list, who is a voting member.

Arnold: I was able to review this, and it looks like everything is covered.

Bennett motions to approve and move to Policy seconded by Cobb.

10. Update on Local Construction Projects

- City of Cheyenne

Cobb: We are progressing well on this project; Dell Range has been paved but not striped. Airport pkwy is getting finished. Pershing HAWK system will be live before school starts. McCormick system will not be up and running. We will be activating the light at Powderhouse and Carlson this Thursday. Paul Smith Way is running behind, but hopefully opened by November.

Bloom: We are working on the York Street connection and MOU.

Cobb: We are 2 years out on this.

- Laramie County

Bennett: Road 142 is in progress, planning to pave in September. Archer Pkwy and the Event Center parking lot is making progress. We are in design for the Archer sewer connect to BOPU. Division and Wallick, a 30% plan set will be sent out at our meeting in September. Meeting set for September 4th for direct adjacent property owners. Allison Draw dredging, we are working with CivilWorx to alleviate the flooding for the underpasses in that section.

- WYDOT

Cox: Almost finished I-80 between Roundtop and S. Greeley. We finished striping on South Greeley Hwy paving from I-80 to College Dr. We started paving College between S. Greeley and I-25, should be finished by end of September. More slab replacement on Central Ave through October.

Shields: US30 has gone well, should finish ahead of schedule. The new signal is up and Whitney and US 30 and should be activated on next Tues. Over height warning system should be turned on soon. On ramp at I-25 southbound to extend the merge lanes should be done this fall. Next year we will have Warren Ave from 24th to Pershing and a few overlays. We are hoping to widen US30 to Archer to a 5 lane, but for now it will just be an overlay. Chip seal on College Dr next year.

Allen: Kickoff on I-25 and I-80 design project, there will be 3 phases. Is there a name for the TBD named road?

Bloom: This was approved by resolution; we'll get you a copy of it.

- Others (LEADS, Warren AFB, LCSD #1, etc.)

Zimmerman: Award notice of the water tank for Bison Business Park. We have been working on the Burlington Trail project. Meta is keeping us very busy.

Bennett: What does the annexation of North Range Business Park look like? I am asking about snow removal on Horizon Loop.

Bloom: Annexation of NRBP will be the middle of December.

Zimmerman: Project Oasis is a 21-acre travel plaza to provide truck parking.

Eldridge: There is a lot of building construction on base. We are hoping to add Gate 3 off of Happy Jack Road to alleviate traffic at Gate 5 off of Central Ave.

Bonds: Teachers are back, school starts on Monday. Coyote Ridge seems to be going smoothly. Hoping to have extra presence on the first day of school at Coyote Ridge.

11. Other Business and Next Meeting – November TBD (suggestion, 13th or 20th) at 10am

Yaney: Is there a preference?

Cobb: The 20th please.

Motion to close by Bennett, seconded by Cobb, motion passes.

Meeting concluded at 11:26am