

CHEYENNE METROPOLITAN PLANNING ORGANIZATION TECHNICAL COMMITTEE MEETING MINUTES

City Board of Public Utilities, 2416 Snyder Ave (& virtually on Zoom)
May 25, 2022, 10:00am



Attendance in person and via Zoom

Voting Members:	Molly Bennett, Chair	Laramie County Public Works
	John Poelma	Laramie County Public Works
	Charles Bloom	City Development Director
	Tom Cobb	City Traffic Engineer
	Wes Bay	City Traffic Engineer
	Betsey Hale	Cheyenne LEADS
	Julianne Monahan	WYDOT Planning
	Wayne Shenefelt	WYDOT Resident Engineer
	Sally Stainbank	Lowes Distribution Center
	Jeanie Vetter	Parks and Greenway Planner
	Jean Parlow	FHWA
	Larry Gallagher	South Cheyenne Water and Sewer
	Jef McMann	Black Hills Energy
	Kristina Richardson	Mayor's Council for People with Disabilities
Craig LaVoy (for Ms. Nemecek)	City Public Works	
	Emergency Management	
Matt Butler	F.E Warren Base Planning	
Todd Eldridge		
Non-Voting Members:	Kevin Erickson	WYDOT Resident Engineer
Guests:	Ian Chase	HDR Engineering
	Lyle DeVries	Felsburg Holt & Ullevig
	Skyler Helffrich	Y2 Consultants
	Gordon Shaw	LSC Consultants
	Erin Gates	Benchmark Engineering
Staff:	Jen Corso	MPO GIS
	Tom Mason	MPO Director
	Valerie Pickard	MPO Office Manager
	Ginni Stevens	MPO Senior Planner
	Christopher Yaney	MPO Senior Technician

1. Approval of the February 16, 2021 minutes

Mrs. Bennett called for a motion to approve the February 16th minutes. Charles Bloom moved to approve minutes. Juli Monahan seconded. No discussion, motion passes.

2. Introductions

Mr. Mason asked all in attendance to introduce themselves. Introductions made in-person and online.

3. Discussion and recommendation of the *FY '23 – 25 Transportation Improvement Program Amendments*

Mr. Mason: TIP amendments were sent out to everyone, are there any questions or comments on the City's amendments?

City of Cheyenne – Mr. Dorr: I would like to make sure that we are on the same page for the timing of these projects and ensure the budget is there, especially the ones that include BOPU.

Mr. Dorr: I can send my corrections directly to you directly.

MPO – Mr. Mason: I have one change on page 4, we will be going for the \$250k for Safe Streets on the Federal Side and local match is coming from a private foundation.

WYDOT – no changes

County – the amounts were changed for the STP urban project for Dell Range and Whitney Rd and added a TAP application for existing Greenway.

Motion to recommend to the Policy Committee. Mr. Bloom motions to recommend. Mr.

Shenefelt seconded. Motion passes.

4. Update on the *East Pershing Plan* by Y2 Consultants

Mr. Helffrich: Public Engagement Phase 1, was held at Saddle Ridge Elementary: Open House #1 showing a desire for pedestrian travel and a general openness for a roundabout. Phase II Public Engagement was at Baggs Elementary: Open House #2. The public would like to see right deceleration lanes but that does not meet the warrants of the City of Cheyenne. We have had 72 survey responses for our Social Pinpoint survey. Short-Term Corridor Improvements include, pedestrian accommodations, signage and enforcement, in the short term change the existing intersection into a 4-way stop at Whitney & Pershing with a plan for a roundabout in the long-term. Enhanced crossing protection at Whitney & Pershing, possibly a median and restriping of Pershing. Long Term Corridor Improvements include, Bridge widening to accommodate pedestrian crossing, realignment around Whitney, access management for private driveways and right of way acquisition. Drainage Update recommendations: U.S. 30 to Dry Creek provide open ditch concept, Dry Creek to Whitney with the issue of water draining to the Hess property we are looking at providing an inlet beyond the roadway to catch that water, Whitney to Christensen we will use piping on the south side to capture the water. We are looking to provide a draft report to the MPO in the next 2 weeks, Final Coordination elements with WYDOT, Jeanie Vetter and John Baggs regarding East Park.

Mr. Mason: We should have a final report by our August meeting.

5. Update on the *Walterscheid Plan* by BenchMark Engineering

Ms. Gates: Update to a Minor Arterial and as a Complete Street on both City and County jurisdiction. We are creating 35% design plans from the 2045 Master Transportation Plan with intersection improvements, stormwater drainage improvements, utility upgrades, greenway, and pedestrian upgrades. We have received comments from our preliminary draft plan. We held our 2nd public meeting on March 22nd. We continue to gather feedback to finalize our plan and recommendations. There are several physical constraints with a lot of current development and several conflicts of overhead and underground utilities. We are evaluating roundabout options at Deming and Fox Farm, with signalization of Jefferson likely, most intersections will need exclusive right turn lanes plus center left turn lane. We are looking at areas that feed to the Allison channel. We had a second public meeting and the feedback we received was valuable to hear that the public likes sidewalks and Greenway. There were some concerns about the roundabout, and sidewalk on one side and Greenway on the other, concern about access to adjacent properties, and concerns about the utilities. Concern with peak hour counts at Allison and Walterscheid. We are moving forward with our 3-lane minor arterial within the existing 80' ROW, no parking on the street, type B roll over curb for access. For pedestrians we are looking at

Greenway on the west side from Deming to Fox Farm and on the East side from Fox Farm to College. The sidewalk will be on the west side from Fox Farm to Rossman, we will provide pedestrian protection at bridges and on-street bike lanes. We are recommending phasing of the project, Fox Farm intersection, pavement markings, sidewalks, signal timing. Later improvements would include intersection improvements, template for development and re-development, obtain rights of way for the future and then a full build out of the project.

Mr. Bloom: I have a comment regarding entrance to move the entrance for the Fire Station to the north as right in only from Walterscheid.

Mrs. Gates: We are looking at an additional access, but I am not sure of the topography on that north side. That is a good point, thank you.

6. Update on the CTP - Transit Development Plan by LSC Transportation Consultants

Mr. Shaw: 5-year TDP for Cheyenne, researching funding methods, micro-transit and the effects of COVID-19. Also, we are looking at driver shortages. We have done outreach with riders and non-riders. We are in the middle of the process and have the interim report #1 available. Interim report #2 is complete and we will have a meeting on Friday to review the alternatives and will develop plans with a draft plan ready this fall. Some of the input we have received through our onboard surveys are that riders are happy with the service, lots of requests to go back to a fixed route service. We have completed an evaluation on the existing services, along with demographic evaluation of transit needs. One of our alternatives are for 4 fixed routes rather than the 6 that we did have.

7. Update on the Colorado/Wyoming Transit Feasibility Study by HDR Consultants

Mr. Chase: Conduct a feasibility analysis between the Front Range and Wyoming with route options and technologies for the routes. We just started this project 2 months ago and are in task 2 and task 3, with stakeholder engagement and transit analysis. We believe that this project will take 9-10 months. For our engagement process we have stakeholder interviews, guidance committee and community engagement. We are in the middle of forming the Guiding Committee with advocacy and interest groups as well. Community engagement meetings will be scheduled this summer and fall. We are looking at 2 major sources of data for the Transit Market Analysis: Travel Demand Model Analysis and the Big Data of origin destination. We are also looking at multiple models from the Front Range MPO and the Cheyenne MPO. We are looking to identify transit vulnerable and transit dependent populations. Our next steps will be to have stakeholder interviews and guidance committee meeting, transit propensity analyses with our alternative's development. Sally Stainbank, Lowes Distribution: We would like to have a meeting here on-site. Mrs. Hale: Cheyenne Leads; maybe Jack McIntyre could send out short survey out to our primary employers.

8. Others

a. *East Park Greenway*

i. This project is on hold until land purchases can be made, then the plan can move forward.

b. *Powderhouse Plan*

i. Selection committee met yesterday and reviewed 3 proposals for this plan. A firm has been selected; I will announce later. This plan will get started shortly.

c. With new federal funding our budget will increase, and we will add back in the Van Buren Plan and Dell Range and the County impact study.

9. Presentation of City of Cheyenne ADA Curbs

Nate: Presentation on the conditions of ADA curb ramps, with a focus on the downtown DDA area to determine if they fit current standards. Over 3,000 points were measured and then we were able to score each ramp.

10. Update on current and upcoming local construction projects

- a. **City of Cheyenne** – pavement management projects coming up, mill & overlay. Storey & Ridge just came back from bid, it was really high. 5th and Crow Creek bridge are being designed now, we hope to have drawings complete in October. Intersection projects: Carlson & Powderhouse, Windmill & Pershing going out soon. Dry Creek is out, they have some innovative ideas on the Master Plan update. Nationway is out for bid.
- b. **Laramie County** – We are looking to put in a TAP Grant, get a plan for the Allison Greenway and the underpasses, an overall plan with recommendations. Also, we will be putting together a Pavement Management Plan and putting out a Master Transportation Plan.
- c. **WYDOT** – Finishing projects from last year. Still working on slab repairs on College Dr, bridge rehab on Lincolnway structure almost complete. I-25 sign project wrapping up. This year, we have another bridge rehab I-25 and Lincolnway. Contract patching job on US 85 from Terry Ranch Rd to College, mill & overlay. Drainage repairs on Country West. Parsley Bridge is still on-going, plan is to be done by the end of the year. Upcoming jobs for next year will be a contract job on I-25. Mill and overlay on Roundtop from Otto Rd to the underpass. US-85 interchange southbound ramp to I-25, extension of ramp. Terry Ranch Rd mill & overlay from Terry Ranch Rd to US 85 and structure over the road torn out and replaced. Whitney Dell Range Blvd. project. Left turn lane installed on US 85, Chalk Bluffs Rd.
Mr. Erickson – Continue work on Warren, ADA upgrades, new traffic signals. Four Mile & Yellowstone, signalization to be complete June of '23. Signal upgrade at Warren & Central Ave. I-80 from Central to Roundtop slab repair, mill & overlay.
- d. Others (LEADS, Warren AFB, LCSD #1, etc.) Mrs. Hale: Construction in Cheyenne Business Parkway, Microsoft, Eagle Claw will announce contractor and project to begin construction next year. Gateway Construction is beginning their project. North Range Business Park, Ulrich Manufacturing. There is a purchase sale agreement out on a truck parking facility.

11. Other Business

- a. Introduced Ginni Stevens

Next Meeting – August 17 or 24 (1st Day of School), TBD

Meeting concluded at 11:44am