

Cheyenne Metropolitan Planning Organization
Policy Committee Meeting
September 14, 2022
City of Cheyenne Mayor's Conference Room



Attendance:

Voting Members:	Patrick Collins Ralph Tarango Troy Thompson	City of Cheyenne, Mayor, Vice-Chair WYDOT, District Engineer Laramie Co. Commissioner, Chair
Non-Voting Members:	Molly Bennett Charles Bloom Tom Cobb Richard Duran Kevin Erickson Tim Morton Juli Monahan Vicki Nemecek Brenden Schaefer Wayne Shenefelt Ryan Shields	Laramie County Public Works City Planning & Development City Engineer FHWA Community Planner WYDOT Resident Engineer WYDOT Maintenance Engineer WYDOT Planning City Public Works WYDOT Principal Bridge Engineer WYDOT Resident Engineer WYDOT Construction Engineer
Staff:	Tom Mason Valerie Pickard Ginni Stevens	MPO Director MPO Office Manager MPO Senior Transportation Planner

- 1) Meeting was called to order at 3:06 p.m. by Mayor Collins
- 2) **Introductions** were made for in-person attendees
- 3) **Approval of the June 22, 2022, Meeting minutes** - Motion was made and seconded. No discussion, motion passes.
- 4) **Approval of the FY '23 Unified Planning Work Program** – Tom M. provided an outline of the proposed work program. The federal and local match income totaled \$1,094,765. The estimated unencumbered carry-over was projected to be \$60,000 making the total budget \$1,154,765. With salaries, benefits and overhead projected at \$536,894; miscellaneous work and recurring costs projected at \$28,200; computer software and software maintenance at \$69,039; parts, supply, and small maintenance at \$12,400; and hardware at \$12,500 the remaining amount for planning studies was \$495,732. The Policy Committee held a workshop on August 10 and reviewed all staff supported and recommended planning project ideas. A generally priorities list of planning projects was reviewed and discussed. The Policy Committee approved the prioritize given the remaining funds. A motion was made and seconded to approve the FY '23 MPO budget. The motion passed.
- 5) **Approval of the MPO TITLE VI Plan** - This plan has been distributed and is ready for final approval by the MPO Policy Committee. This plan was last approved in 2016. It is a requirement for using FTA funds and it documents that the MPO will not discriminate based on gender, race, etc. Included is a complaint process if there are any concerns regarding discrimination. This plan

documents the efforts of the MPO to reach out to Limited English Proficiency populations, allowing the MPO to reach a wider population base when producing plans, holding public meetings, and gathering public comment. It has been reviewed by WYDOT Planning and The Office of Civil Rights. A motion was made and seconded to approve the MPO TITLE VI Plan. The motion passed.

6) Update on MPO Planning Projects

- a) ***East Park Greenway and Drainage Plan*** - This planning project investigated the alignment of the Greenway through the new East Park (Kiwanis) at Whitney and East Pershing. Our plan looked at how to bring the path from the park under the Union Pacific Main-line track into the LEADS Business Park and the property being developed for the Laramie County Conservation District. To accomplish this, the drainage of Dry Creek was analyzed, and a creative solution was devised to capture potential flood waters to protect the UP main line. The final report is now being prepared so that the project can go to the City Planning Commission and MPO Committees next month. This will be followed by the City Governing Body in November and the Policy Committee in December. The City Engineering Department has already secured an EDA Grant for this project's design and the City is also working to purchase the necessary property beyond the Park to make the Dry Creek drainage plan function to its full potential.
- b) ***Walterscheid Plan*** - A draft final plan was provided to the MPO this week and is under review by staff and will be reviewed at the Technical and Citizens' Advisory Committee Meetings in October. The most complicated and time-consuming effort of this plan was the work on the Fox Farm intersection. The choices considered were either a standard traffic signal or a roundabout. The Fire Department was actively involved in the discussions as they have a station right next to the intersection. Ultimately, the roundabout option was recommended as the traffic and safety benefits were greater plus the constructability of traffic signals at this intersection was found to be extremely complicated due to the underground utilities and pipelines located where signal poles were needed. The next opportunity for public input will be at the City and County Planning Commissions in either October or November followed by the City and County Governing Bodies and then the Policy Committee in December.
- c) ***Transit Development Plan*** - The MPO, Cheyenne Transit, and Consultants held a meeting on this project a couple of weeks ago on August 31st. We had great participation both in-person and virtually and received many comments from those attending. Renae at Transit has provided additional information regarding the Transit Programs' current ridership to all meeting participants. We have a project team meeting tomorrow to review the next steps in working towards a final plan. One remaining issue is to find a suitable location in the downtown area for a transfer stop. It is hoped that the draft plan will be presented to the Planning Commissions in November with the Governing Bodies presentation before the end of the year.
- d) ***East Pershing Plan*** - A draft final plan for this corridor between U.S. 30 and Christensen will be provided to the MPO this week and will be reviewed by staff and prepared to be reviewed at the Technical and Citizens' Advisory Committee Meetings in October. The next opportunity for public input will be at the City and County Planning Commissions in October followed by the City and County Governing Bodies and then the Policy Committee in December.

- e) ***CO/WY Transit Feasibility Study*** - This project is moving along. We recently had our second Guidance Committee Meeting and received excellent comments. The Consultant is currently working on putting together an interactive public meeting/survey that will be "open" for 2 weeks beginning September 26th. The virtual public meeting is being prepared so that West Edge Collective can place it on the projects' dedicated Cheyenne MPO web page. Between the MPO, City of Cheyenne, WYDOT and the local agencies in Colorado, the availability of this virtual open house will be heavily advertised.
- f) ***Powderhouse Plan*** - This plan is in its very initial stages and AVI is designing the beginning of the virtual story map. We are working with WEC to get our project website up and running to load the story map. The first public meeting has been scheduled for Oct 5 at the Berean Church.
- g) ***Van Buren Plan*** - A selection committee held two interviews and Y2 was the selected consultant for this project. The MPO has worked with the consultant to negotiate the fees for the scope of work and to get the contract ready for approval and City Governing Body introduction. The contract has been distributed for review by City, County, and State representatives and we anticipate it will be introduced on September 26.

7) Update on current and upcoming local construction projects

- a) **City of Cheyenne** - Mr. Cobb – 12th and Meadow will be complete in 2 weeks. Nationway should be done in the next 2 weeks as well. The reconstruction of Nationway at Ridge will come next year. 26th Street is finally complete, there is some warranty work to be done. Evers ADA upgrades are complete. Next year, 5th and Deming, 17th Street lighting, City overlay 1 and 2 will also go out. Seal and infill and another crack seal.
- b) **Laramie County** - Ms. Bennett – We are in the Planning phase and currently reviewing our pavement management and we have submitted for a TAP grant.

Mayor Collins: How are we on Division and Wallick?

Ms. Bennett: We are looking to work with a firm to get our RFP developed.

- c) **WYDOT** - Mr. Shenefelt: Contract patching on South Greeley Hwy, awarded to Simon Contractors. Parsley Blvd is still ongoing; the girders came in a few weeks ago and we still plan on being done by the end of the year. District 1 bridge rehab, S&S Builders was awarded the job from Lincolnway and UPRR bridges on I-25 and will be finished next spring. South Greeley Hwy drainage. Signal installation at Yellowstone and Four Mile Rd should be finished in October. Warren Ave, new signals, and ADA ramps. Signal detection along, Central, Warren and Lincolnway. Next year we will have the Whitney and Dell Range project, this might be delayed. Contract patching will be on Roundtop Rd. Left hand turn lane on Chalk Bluff Rd. Terry Ranch Rd is scheduled for next summer, mill & overlay with a bridge replacement. Pedestrian overpass on I-25 will have minor repairs.
- d) **Others** - None

8) Other Business

- a) Mr. Mason: I received the draft of the Master agreement and will provide staff comments for your review.

Meeting adjourned at 3:49