

Cheyenne Metropolitan Planning Organization

Policy Committee Meeting

June 22, 2022

City of Cheyenne Mayor's Conference Room



Attendance:

Voting Members:	Patrick Collins (Vice-Chair) Ralph Tarango	City of Cheyenne, Mayor WYDOT, District Engineer
Non-Voting Members:	Molly Bennett Charles Bloom Tom Cobb Kevin Erickson Tim Morton Juli Monahan Vicki Nemecek Jean Parlow Richard Duran Ryan Shields Brenden Schaefer Wayne Shenefelt	Laramie County Public Works City Planning & Development City Engineer WYDOT Resident Engineer WYDOT Maintenance Engineer WYDOT Planning City Public Works FHWA Community Planner via zoom FHWA Community Planner WYDOT Construction Engineer WYDOT Principal Bridge Engineer WYDOT Resident Engineer
Staff:	Tom Mason Valerie Pickard Ginni Stevens	MPO Director MPO Office Manager MPO Senior Transportation Planner
Guests	Erin Gates Darci Hendon Rena Jording AT Stoddard John Poelma Andy Worshek	Benchmark Engineers Summit Engineering via zoom Transit Program Director LSC Consultants Laramie County Public Works Mayor's Chief of Staff

- 1) Meeting was called to order at 3:06 p.m. by Mayor Collins
- 2) Introductions were made for in-person attendees and those on Zoom.
- 3) Approval of the March 23, 2022, Meeting minutes, motion by Mr. Tarango, seconded by Mayor Collins. No discussion, motion passes.
- 4) Approval of the Budget Amendment to the *FY '22 Unified Planning Work Program*
Added funds due to appropriation of funds from Congress. WY/CO Transit Feasibility Study website cost added. Amendments for Benchmark Engineers for Walterscheid Plan for additional traffic studies. Powderhouse contract awarded to AVI with final pricing for contract included. Added budget for the Laramie County Road Maintenance Plan and the Van Buren plan has been added back in. Also, additional funds for the traffic counts this fall.
Mr. Tarango: On the WEC is this a reoccurring payment?

Mr. Mason: Yes, this is an annual contract with the WEC for website & social media.

Mr. Tarango: Usually after a few years with a contract we like to put it out for others to bid.

Mr. Tarango: The Walterscheid Plan is already approved? Right now, the 2045 plan has a 3-lane going under the overpass. Expanding this bridge is slotted for the 2028 STIP, just make sure we are accurate on our modeling.

Mr. Mason: Connect 2045 called for Walterscheid to become 5 lanes, but through the planning process we have discussed that we are being more conservative at 3 lanes, while keeping the 2 lanes at the interstate overpass with sidewalks on one side.

Mr. Tarango: Motion to approve budget amendment, Mayor Collins seconded motion, motion passes.

5) Approval of the *FY '22 – '25 Transportation Improvement Program* Amendments.

Mr. Mason: We received from all agencies their amendments, the text in red is what is being changed.

Mr. Tarango: Is this updated on the website?

Mr. Mason: I believe so, it will be once it's voted on.

Mr. Tarango: Motion to approve update, Mayor Collins seconded motion, motion passes

6) TAP Grant Applications by County, City and MPO a) MPO Application Resolution Approval

Mr. Mason: The MPOs are now able to apply for the grant.

Mr. Poelma: The County is applying for a TAP grant for the Allison Draw Greenway, there has been sediment and ice buildup at the pedestrian underpasses. Looking for a study to mitigate these issues.

Mr. Mason: The two City applications are for the design of Greenway path from College Dr and UPRR intersection south of Sun Valley east toward East Cheyenne Community Park. The second is a Safe Routes to School project. McCormick Jr. High and at Pershing for Baggs Elementary to implement the Hawk System about 650k.

Mrs. Stevens: The MPO will apply for the TAP grant for a Safe Routes to School Plan update to include all schools in the MPO Planning boundary. A Safety Audit will be conducted first on all schools, this will be used to develop improvements for safety and ADA accessibility. Local match will be provided by Safe Kids an initiative from CRMC and the ForMAK Foundation.

1. Mr. Tarango: This a competitive grant, the studies have a good chance of being approved.

2. Ms. Monahan: Is a supporting resolution required?

3. Mr. Mason: Yes

4. Mr. Tarango: Motion to approve the MPO supporting resolution, Mayor Collins seconded motion, motion passes.

7) Update on MPO Planning Projects

a) East Park Greenway and Drainage Plan

Mr. Mason: The drainage portion of this project is being held up as the City is hoping to purchase property west of Whitney Rd for drainage improvements. The city is in discussions with the owner currently.

Mr. Bloom: Jeanie Vetter is in communication with the owner, we have hired an appraiser for this and working with Janet Jaris at State Parks.

Mr. Cobb: We also have a FEMA grant to complete the design for drainage.

b) Walterscheid Plan

Mr. Mason: The first contract amendment was to include the Fox Farm & Walterscheid intersection, looking at options for a roundabout or signalized intersection. Have been in discussions with the Fire Department. The final report will be coming soon.

c) Transit Development Plan

Mr. Mason: The consultant has provided some alternatives to the Steering Committee about routes, there will be some major updates compared to pre-Covid routes. This is a work in progress.

Mayor Collins: I get a lot of calls about this and they are hoping for a route system, I think there is a lot of need for that.

Mrs. Nemecek: Also, we have four busses out of commission. We think that a mixture of curb-to-curb and a route system is best.

Mr. Mason: Having them move from 17th Street to somewhere downtown to have a transfer station, finding that location is difficult. Looking for ideas.

d) East Pershing Plan

Mr. Mason: I am expecting a final draft plan soon from Y2 Consultants, all public meetings have occurred along with public outreach.

e) Transit Connection Feasibility Analysis: Northern Colorado – Southern Wyoming

Mrs. Stevens: This project has moved along nicely; the consultant has provided some preliminary data. Stakeholder meetings will begin soon, and we will be having our first guidance committee meeting. The Cheyenne MPO will house the main website designed by WEC and all partners will point their websites to ours. We hope to have the website up and running soon.

f) Powderhouse Plan

Mrs. Stevens: We received 3 proposals; AVI was selected, and the finalized contract will be submitted to City Council.

8) Update on current and upcoming local construction projects

a) City of Cheyenne – Mr. Cobb: Carey/Kennedy Greenway is poured and will be ready for this weekend, with some colored concrete remaining. 26th Street should be complete and have surfacing before CFD. July 13th is our ribbon cutting ceremony for the LCCC underpass.

b) Laramie County – Mr. Poelma working with Chris at the MPO on our transportation plan for asphalt roads. We are working to developing an RFP for our master plan transportation plan for our gravel roads. We are working with a contractor to pave another mile of Railroad Rd to the east. Public Works is working to get the roads that we can re-graveled.

c) WYDOT – Parsley Blvd bridge is being completed as planned, working on sub-structure. College Dr slab repairs on Lincolnway and Pershing are almost complete. Warren Ave - we are working on the corners and bulb outs, moving north to 24th Street with paving. New signal at Yellowstone and Four Mile will began work on Monday. Contract patching job on South Greely Hwy this fall. Terry Ranch Rd project and bridge will proceed and is on schedule. There will be a lot of work on I-80 next summer. I-25 by McCormick Jr High - we will be doing a bridge rehab on the pedestrian bridge. College Dr. operation study from I-25 to Campstool, we have selected a consultant and the project is just getting started.

d) Mr. Duran, FHWA – Jean Parlow will be moving to the Florida and I will be taking her duties.

1) Other Business

- a. TITLE VI: Mrs. Stevens the Cheyenne MPO is the designated officer for the Cheyenne Transit Program and it is updated every 3 years. The draft document has been reviewed by the Transit Program, WYDOT and FTA.

Mayor Collins: Walk me through what TITLE VI is.

Mrs. Stevens: TITLE VI document makes sure that the Cheyenne Transit program does not discriminate against race, religion, ethnicity, etc. Part of our grant requirements is to update the program and allow the FTA to review it. After FTA approval it will be routed through the City for approval and signatures.

- b. Preparation of a new Master and Financial Agreement Schedule

Ms. Monahan: We are waiting on economic urban numbers.

Mr. Mason: Until we have those numbers, can we work out everything else?

Ms. Monahan: I have a draft available.

- c. Mr. Bloom: I-180 mural project on the base of the pedestrian bridge, the artist is set to begin the project in July.

Mayor Collins: The graffiti people seem to respect the murals. I noticed one part was going to be our railroad heritage and the other had workers with hard hats and pipes.

Mr. Bloom: I believe the art is to portray blue collar workers.

Meeting adjourned at 4:05

- a. Next Meeting September 14, 2022 – Commissioner’s Conference Room