

**CHEYENNE METROPOLITAN PLANNING ORGANIZATION**  
Citizen's Advisory Committee Meeting Minutes  
City Municipal Building Room 208 and Zoom  
February 18, 2021



**Attendees:** Barbara Boyd  
Rachel Meeker  
Clay Muirhead, Chairman  
Boyd O. Wiggam

**Absent:** Dawn Fiscus  
Gene Burchett

**Guest:** Kellie Johnson

**Staff:** Tom Mason MPO Director  
Jillian Harris Senior Planner  
Nancy Olson Office Manager

**1. Approval of the October 22, 2020 minutes**

Mr. Muirhead called the meeting to order at 6:02 PM and called for a motion to approve the Oct. 22, 2020 minutes. Mr. Wiggam moved, and Ms. Boyd seconded. Minutes passed unanimously.

**2. Introductions**

Kellie Johnson introduced herself as a potential committee member. She works at the County Library in the reference area on the third floor. She is from South Dakota. She has known Barb from other committees they served on together. She wanted to be on the committee to know more about what's going on around town. Her father was in law enforcement and quite a few people in her family have served in various ways in their community. Mr. Mason asked the rest of the committee to introduce themselves so Ms. Johnson.

**3. Election of Vice Chair**

Mr. Muirhead asked for nominations from the group. Ms. Olson said that she heard from Ms. Fiscus and she would be the vice chair if no one else wanted to. Ms. Boyd nominated Ms. Meeker for vice-chair. Mr. Wiggam seconded, and the motion passed.

**4. Membership terms and renewals**

Ms. Olson read the terms of membership that had expired last year. Mr. Burchett, Mrs. Boyd, Ms. Fiscus and Mr. Muirhead all said they would like to continue with a new term which would end in Feb. 2023. Ms. Meeker and Mr. Wiggam will expire in March and they have both expressed interest to continue to serve. Mr. Muirhead asked when his chair term expires. Ms. Olson told him July of 2021. Mr. Mason said that we will get ahold of Mr. Burchett and see if wants to continue on the Committee. All members, both new and renewing will be approved by the MPO Policy Committee when they meet in March.

## 5. Update on MPO Planning Projects

### *a. East Park Greenway and Drainage Plan*

Ms. Harris reported that Summit Engineering was hired to do this plan last fall. The plan will look at utilizing an existing drainage underpass for the Greenway path near the new East Cheyenne Community Park. The consultants will assess the drainage in the immediate area and propose rerouting the drainage if possible so that the old 1903 tunnel could be used for bikes and pedestrians. The engineers have done a structural analysis and they will look at the drainage now. Mr. Wiggam asked if it passed inspection. There is one significant crack. The narrowness of the tunnel is 6ft wide and 8ft high and the length is over 100ft. It will require people to walk bikes through.

Mr. Wiggam said there is flooding concerns from Dry Creek by the Sun Valley neighborhood. Ms. Harris said that the drainage issues are most important to solve and that is the primary focus of the project. Must be looking for other opportunities to take the drainage under the UPRR.

### *b. Converse Avenue Reconstruction Plan*

Ms. Harris reported that Ayres was selected to do this project. This plan looks at readdressing the complete street needs on the Converse Corridor from Carlson Ave. to Dell Range. Recently the consultant has been studying traffic and crashes. What are the traffic volumes today and in 2045? The team met with the USPS administration and several businesses so they could share their challenges. The next major step will be a virtual Public meeting Wednesday March 3<sup>rd</sup> 5:30 – 7:30. It will be up on the MPO website and they will do mailings and emails to our committees.

Mr. Wiggam wants to look at an alternative route instead of the Dell Range and Converse intersection. Carlson will eventually be built between Powderhouse and Converse by developers. At Converse and Carlson there will be the big apt. complex built; and off Powderhouse will be the new 5/6 school. They are looking at smaller street connections from the east to Converse like Pattison and Plainview. Ms. Meeker asked if the developers will be starting this summer and how much of an overlap will be the projects. This Plan will take at least 10 more months. City Engineering will take another year for final design. Then the City needs to come up with funding to do the road from Carlson to Dell Range so congestion will be starting to build at least for a couple of years on that stretch.

### *c. Walterscheid Blvd. Reconstruction Plan*

Ms. Harris reported Benchmark Engineering was selected to plan this project. It will take a complete streets approach so users, no matter how they are traveling they will be safe and comfortable. The Plan will look at safety, traffic, drainage, and public engagement. It is unique because the centerline of Walterscheid is the boundary of jurisdiction so future responsibilities for sidewalk, drainage and other things must be worked out with the City and County along with access management.

### *d. Transit Development Plan*

Ms. Harris is most excited about this plan. The last time a TDP was done for the Cheyenne Transit Program was in 2013. Over the last 8 years, and especially with the pandemic, there have

been lots of changes. Consultants will look at service expansion and increased efficiency. Ms. Harris is working with Renae Jording to finish an RPF which should go out in March. Ms. Meeker asked if there might be additions or route changes? Anything is possible as the plan will look at everything. Ms. Harris added that one thing that has been on the City's radar for a while is relocating the transit transfer center. The plan will look at the best location that will work most efficiently with the routes. Also fare structure will be reassessed at this time. The MPO has been following micromobility trends for a while and the consultants will be looking at different transit vehicles that may work with those modes.

**e. Proposed modifications of the MPO Work Program**

Mr. Mason spoke about changes to the MPO work program. They will be looking at East Pershing from Lincolnway (US 30) to the new Christensen intersection. It is the last major street in this area that has never been planned. The East Park is in this area and the Greenway will be reaching to the Park and beyond. Pershing is a 3-lane minor arterial and functions well right now. It will need to be expanded eventually to handle future development growth and traffic in this area. The RFP should be out in a month. Ms. Harris said it will be replacing Avenue C and East Allison Corridor study from the work program.

Mr. Mason said the next work program will be started in July. Please email any ideas for transportation planning projects to Tom or Nancy.

**6. Other Business**

Mr. Wiggam moves to adjourn. Mrs. Boyd seconded. Meeting adjourned at 7:00 PM

**Next Meeting – May 20, 2021**

Minutes respectfully submitted by Nancy Olson