

CHEYENNE METROPOLITAN PLANNING ORGANIZATION TECHNICAL COMMITTEE MEETING MINUTES

City Municipal Building, Room 208 (virtually on Zoom)
October 21, 2020, 10:00am



Voting Members:	Andrea Allen Molly Bennett Charles Bloom Dave Bumann Tom Cobb Jeff Daugherty Bryce Dorr Larry Gallagher (for Dana Hansen) Craig LaVoy (for Ms. Nemecek) Julianne Monahan Jeanie Vetter Paul Whalen	WYDOT Project Development Laramie County Public Works City Development Director Laramie County Public Works City Engineer LCSD #1 Planning and Construction BOPU SCWSD City Public Works WYDOT Planning Parks and Greenway Planner Laramie County Planning
Non-Voting Members:	Steven Call Anissa Gerard Deanne Widauf	FHWA City Traffic Engineer Cheyenne Housing & Community Dev.
Guests:	Allison Fluitt Chris Joannes	Kimley-Horn Kimley-Horn
Staff:	Tom Mason Jennifer Corso Jillian Harris Nancy Olson Christopher Yaney	MPO Director MPO Senior GIS Tech MPO Senior Planner MPO Office Manager MPO Senior Technician

Meeting was called to order at 10:02 A.M. via ZOOM.

1. **Approval of the August 19, 2020 minutes**

Ms. Bennett called for a motion to approve. Mr. Bumann moved to approve the August 19 minutes and Mr. Cobb seconded. Minutes approved.

2. **Introductions** Mr. Mason read out who was present. See above.

3. **Presentation and approval of the *Connect 2045 – Master Transportation Plan* by Kimley-Horn**

Allison Fluitt and Chris Joannes gave the presentation.

Allison went over the agenda: Project Progress, Document Tour of the Long-Range Transportation Plan, Implementation Plan Overview, and Supplemental Regional Planning Tools. The schedule shows they are at the Draft Document stage, with Public Hearings coming next month, and the Final Adoption in December. Public Comment Period is going on now, officially from October 11 to November 18. The Draft Plan is out for review, and the public has options to give feedback on the

website or at the Planning Commissions. Another thing to supplement Public Feedback are the two web maps on the MPO website, under Connect 2045. They can be used to review roadway improvements, pedestrian, bicycle, and Greenway improvements.

Next thing Allison spoke about was the Tour of the LRTP document. There are eleven chapters and much of the information has already been presented in one form or another. Allison went quickly through what was in each section.

Mr. Joannes gave an overview of the Implementation Plan which gives the MPO and partners guidance on how to spend the allocated funding. There are five chapters of the Plan that mirror the projects lists by mode. The roadway capital projects have four tiers. Tier 1 spans two years. Tier 2 and 3 are five-year time frames. And Tier 4 is a ten-year time frame. Chris J. showed the map with all the projects and then the numbered tiers maps and tables with project numbers, routes, costs and funding sources. The consultants deliberately inflated the costs over the expenditures as this is the trend that has been happening over the last few years. The maps of developer funded projects and the projects of opportunity were shown and discussed. Also, the Master Transportation Plan map for future roadways and their classifications was shown.

The Transit System recommendations include updating the Transit Development Plan (TDP). Mr. Joannes said it was clear this community is ready to transition from transit as a social service agency to one that is providing benefits to folks who have a choice of modes. Suggestions will need to be considered during the TDP development to make it a more integral part of the transportation network. Some ideas would be to have some routes directly serving shopping areas and others might be used by commuters to access jobs in business parks. The Pedestrian and On-Street Bike projects were determined by considering recent land developments and working with the Greenway coordinator.

The Policies update list was discussed. Supplemental Regional Planning Tools is a new section that was developed with the purpose of supplying ongoing regional transportation support. The Regional Travel Demand Model is one tool to evaluate roadway specific growth or land use scenarios. The Project Prioritization Tool spreadsheet can be used by inserting a few inputs then it will reprioritize projects. The Future Land Use and Transportation Map can be conveyed to developers where roads should go and what land uses are appropriate. Allison added that this is a lot to take in. Please reach out to the consultant through Mr. Mason with questions and comments.

Jeff Daugherty complimented the consultants and asked how the document will be measured if the MPO area is achieving the goals they are seeking? He mentioned an Adaptive e-Management Plan. He said that Chapter 11 should include this. He asked if there will be regular check-ins to go through all the strategies and see if we are meeting the goals. Allison directed the group to the Performance Measure and Targets Summary. She asked if there needs to add a “check-in” added this to this section. Mr. Mason stated that the performance measures targets and the reports we submit periodically to the Highway Department and the FHWA, such as safety, congestion, pavement conditions, transit asset management, are our ways to measure our progress towards goals. Mr. Daugherty is looking for a scheduled check-in time. Mr. Bloom added that he will be asking for a couple of amendments in the code section to do just that. Ms. Bennett suggested that a discussion of the metrics for measurement should be offline. Mr. Mason added that as the State, City, and County move forward with their transportation wish lists for future 6th penny projects and their project sequence list that they use this Plan for their asks. The school district would like more guidance on

how they can help meet this Plan's transportation goals. Mr. Bloom suggested that this could come in the section for recommendation for code and ordinances in the form of trip reduction strategies or Travel Demand Strategies.

Mr. Mason suggested that a motion be made to recommend the draft plan's approval to the Policy Committee with the knowledge that there will be more tweaks and additions in the next couple of months as the committees and the Planning Commissions public hearings generate them. Mr. Bloom recommended draft approval and acknowledging that additional comments will be made, and the document will be amended. Tom Cobb seconded. Motion passed.

Mr. Bloom will forward his amendments to Mr. Mason. The public hearings will be at the County Commissioners meeting on November 12th and November 16th is the City Planning Commission. All comments from the committees should be in before Mr. Mason goes to the respective Planning Commissions so he can present the Plan with the Committee's amendments.

4. Update on MPO Planning Projects

- a. ***East Park Greenway and Drainage Plan*** – Mr. Mason stated that the MPO has a signed contract with Summit Engineering to do the project. This plan will get the Greenway from Pershing south through the new East Park at Whitney and Pershing, under the UPRR to the Cheyenne LEADS Open Space. It will figure out what to do with the Dry Creek drainage freeing up the Greenway to hopefully go through the old tunnel.
- b. ***Converse Avenue Reconstruction Plan*** – Jillian said they have selected Ayres Associates to do this Plan. The Contract is going through City Council right now. It is from Dell Range north to the proposed Carlson Ave. Intersection with road widening, traffic control and extension of the Greenway. This is needed because of a future 600-unit apt. complex that will be going in on the west side of Converse south of Carlson.
- c. ***Walterscheid Blvd. Plan*** - between Deming and First Street south to College Dr. The MPO is working on a Scope of Work and RFP and by the end of the month it will be advertising.
- d. ***Others*** - The Transit Development Plan's RFP will be worked on next.

5. Update on current and upcoming local construction projects

- a. ***City of Cheyenne*** – Mr. Cobb said the City is working on the FY `20-21 projects list. The 26th Street interceptor project will be let in December. Also, the city just finished Meadow Drive. The 24th St. and Nationway mill and overlays, from Logan to College Drive will happen soon. The Prairie/Frontier Mall Roundabout and the Christensen Project will be done in November. Anissa gave an update on signals; on 24th, & 25th at Carey and Pioneer are out to bid, and a signal will go in with a new design of the Fox Farm and Walterscheid intersection. A new signal at Nationway and Ridge will be added with that project. Mr. Mason asked about a ribbon cutting for Christensen. Mr. Cobb said they are attempting to get a date for that.
- b. ***Laramie County*** - Dave Bumann reported the County just finished the Railroad Road project. Also, they did 20 miles of chip seal which is complete. He estimates that the County will be seeing 250 new lots being developed in the rural subdivisions that have recently been plated. Some of the developers are considering paving some of the roads to the subdivision as it makes the lots more attractive. He has been working with them. He is also working with the Oil and Gas companies trying to get some contributions from them to repave 10 to 15 miles of County

Roads next year.

- c. **WYDOT** – Andrea Allen said the I-25 and I-80 interchange grading plans will be done in February. That project is officially on the Delay List due to funding freezes.
- d. **Others** (*LEADS, Warren AFB, LCSD #1, etc.*)
 - i. Bryce Dorr talked of BOPU projects: The Dell Range and surrounding areas project is nearly finished. The rehabs through the rest of the year will be on neighborhood streets. Through the winter they will work on open field projects, parallel to I-25. The spring rehabs will start up by finishing up '20 work in neighborhoods and the big '21 project will be around Yellowstone Rd. between Manewal and Gardenia.
 - ii. Jeff Daugherty stated that they have a 10% design finished for Coyote Elementary, the new 5/6 school at Powderhouse and Carlson.
 - iii. Jeanie V. reported on a couple of Greenway projects that will be ready to go out to bid this winter and constructed next year. They are the Dey Ave. connection and the South Park Connector. They did get the \$500,000 TAP grant from WYDOT to do the Greenway underpass into the Sweetgrass subdivision.

Next Meeting – December 9

Respectfully Submitted:
Nancy Olson