

**CHEYENNE METROPOLITAN PLANNING ORGANIZATION**  
**Citizen's Advisory Committee Meeting Minutes**  
**City Municipal Building, Room 307, 3:00 pm – 5:00 pm**  
**September 21, 2017**



Committee Attendees: Kathy Muller Ogle, Chair  
Gene Burchett  
Michael Pearlman  
Michael Sandidge

Staff: Tom Mason MPO, Director  
Nancy Olson MPO, Planner  
James Sims MPO Tech

**1. Call Meeting to Order**

a. Kathy Muller Ogle, Chair, called the meeting to order at 3:03pm.

**2. Approval of the May 18, 2017 minutes**

a. Mr. Burchett made a motion to approve the minutes and Mr. Pearlman seconded. The minutes were approved unanimously.

**3. Presentation and approval of the Converse/Dell Range Intersection Traffic Safety Plan and Converse Plan 35% Design Plan**

a. The discussion started by reaffirming that all plans the Citizen's Advisory Committee are asked to approve are from the point of view of non-technical people. The Committee's approval should be based on whether the Plan meets the MPO goals and objectives, is a good planning effort, and contributes to the health, safety and welfare of the MPO region. Ms. Olson presented a summary of the project in a presentation. The intersection design that rose to the top was the Modified Continuous Flow intersection that takes two left turn movements out of the intersection. After five years or when conditions warrant the Modified CFI, Dual Left turns and the Roundabout should be looked at again. The No-build with improvements should be implemented within the next 5 years.

b. Mike Pearlman asked about the timeline for when the improvements will be triggered. Also, if any of the Greenway Master Plan supporters are considering the grade separated crossings in future projects. Mr. Mason said those crossings could be added to the Greenway Master Plan or get planned when the road is designed for construction.

c. Mrs. Ogle suggested the name for the no-build option be changed to short-term improvements. Mr. Mason agreed.

d. Mr. Pearlman moved for approval with a name change for the No-Build option; Mr. Burchett seconded, and the Plan was approved unanimously.

**4. Update on MPO Planning Projects**

- a. **Whitney Road Plan 10% Design Plan** - Ms. Olson reported on this project. AVI kicked the plan off in the spring, but the project was delayed because the Whitney/Gysel property was sold and a master plan is being developed by Guardian. (same folks that did the Pointe and Thomas Heights). The Whitney Road Corridor Plans objective is to design an urban roadway that handles the future growth and is safe for all modes of travel. The plan will also consider how to deal with drainage and snow drifting. The original idea was to use posters at mailbox banks and at subdivision entrances to get people to go to the survey and tell us how they wanted to engage with us on this project. The new schedule has a short time-line and will be done next spring.
- b. **Southeast Greenway Trails Connector** – Nancy reported. The main goal is to get over the UPRR and connect the existing Greenway near the Sun Valley Open Space with Campstool Road and then to existing Greenway along HR Ranch Road and future trails in that area. Ayres Associates is the Consultant and they have held meetings with WYDOT, the project Steering Committee and a Public Meeting. Ayres looked at 5 overpasses and 2 underpasses options as well as future greenway routes to connect the crossings to existing segments. She showed the preferred option that not only connects to the HR Ranch Road Greenway but gets people to Walmart by using the traffic signal at Campstool Road and Campstool Way. She explained the two underpass options that will be shown in the final Plan. Ms. Olson announced the Public Meeting on September 27<sup>th</sup>, 5:30 to 7:00 PM at Sunrise Elementary.
  - Ms. Ogle asked if the sign in list from the first Greenway meeting might not be used to solicit members for the CAC.
  - Ms. Ogle asked for someone to attend on behalf of the CAC. Mike P. said he would try to make it.
- c. **Reed Avenue Rail Corridor** Tom reported on this project. The MPO had a three-day charrette and workshop series in June and it was well attended. The design professionals were in town to get familiar with the corridor and over the three days talked with citizens and businesses and then sketched out what they heard. The next thing is a public meeting that will be held on Tuesday, October 3<sup>rd</sup> from 5:30 to 7:30 in the Cottonwood Room at the Laramie County Library. Should have the plan done and approved by December.
- d. **Cheyenne Frontier Days Traffic Study** – Tom reported that consultant was in town during Frontier Days doing their data collection and observations. They developed short-term and long-range recommendations and given this to the CFD staff for consideration. They will get their initial response back to consultants soon and then a public meeting will be set up at the end of October to present their ideas to the Public.
  - Kathy asked where was the public input process before it is finalized. Tom said the consultants did a survey of ticket holders and asked them about their experience regarding traffic, parking and Park N Ride etc. Kathy reiterated that it might be good to have the citizens who are impacted by CFD traffic weigh in on the plan before it is finalized. Mr. Pearlman also stated that it might be good to make some aggressive outreach to the

residents of the Avenues. Tom explained the opportunity for public feed-back will be at the Public Open House.

- A discussion ensued regarding the CFD future Master Plan and this traffic study may affect not only the next few years, but the Master Plan may need tweaking.
- e. **Traffic Counts** James reported. James had a consultant in town and 170 locations were counted in less than a week. He also noted that the next phase of the wayfinding plan is completed minus one sign installation. The gateway signs are done and James is working on another plan that spreads out to other areas of the city. Mr. Pearlman also sits on the Laramie County Recreation Advisory and Planning Board and the County has invested a lot of money in the Clear Creek Park over the last few years but there is no sign directing visitors or residents to it. He asked that a sign on Lincolnway be considered for the next phase.

## 5. **Other Business**

- a. Nancy encouraged the Committee to go to the County website and look up the Emergency Management Agency- Past plan and new Wyoming State Region 7 Hazard Mitigation Plan
- b. Membership – Kathy suggest that contacting folks who signed in at public meetings might be a good place to start to build membership.
- A brochure about the CAC was suggested to be handed out at public meetings.
  - Suggested that meeting times should be in the evening.
- c. Mr. Pearlman asked about the delay in getting the Prairie and Frontier Mall roundabout going. Mr. Mason suggested that Mike start with your Councilperson and the Mayor would be a good place to direct your questions.
- d. Mr. Burchett reported that the Kiwanis has voted to fund the landscaping on the south side of Lincolnway from the BNSF overpass west to the UP driveway.
- e. Tom reported to the Committee that the MPO Office moving to an office on 20<sup>th</sup> Street.

Next Meeting – November 16, 2017 and the meeting will likely be at the new office.

Meeting was adjourned at 4:17 pm

Respectfully Submitted: Nancy Olson, secretary