

CHEYENNE METROPOLITAN PLANNING ORGANIZATION
Citizen's Advisory Committee Meeting Minutes
City Municipal Building, Room 307, 3:00 pm – 5:00 pm
May 18, 2017



Committee Attendees: Kathy Muller Ogle, Chair
Michael Pearlman
Gene Palen
Wendy Braund

Absent: Gene Burchett
Mike Sandidge
Stefanie Boster

Staff: Tom Mason MPO, Director
Sreyoshi Chakraborty MPO, Sr. Planner
Nancy Olson MPO, Planner

1. Call Meeting to Order

a. Kathy Muller Ogle, Chair, called the meeting to order at 3:00pm.

2. Approval of February 16, 2017 minutes

a. Mr. Pearlman made a motion to approve the minutes and Mr. Palen seconded. The minutes were approved unanimously.

3. Presentation and recommended approval of the *Downtown Strategic Parking Management Plan*

a. Mrs. Chakraborty presented a PowerPoint presentation. She stated she had given this presentation several times now and she will refresh the members memory and ask for approval. The MPO hired Kimley Horn to do the plan and then she went through the planning process. Draft Plan was delivered to the MPO at the end of 2016. Review was done internally, committees and through social media. The Planning Commission approved the Plan on April 17th, the Tech Committee approved it on the May 17th. The Plan is going through the Governing Body at this time. Mike Pearlman asked what was the response from the Governing Body. Ms. Chakraborty said the governing body was looking for very specific recommendations on how to make the program work better. Ms. Chakraborty went over the eleven (11) action items. Discussion focused on hiring parking professionals to organize and run the program. DDA has shown interest in moving this forward. An issue with ADA parking abuse and scarcity. Parking program should be self-sustaining after a minimum of 3 years.

b. Wendy moved for approval; Mr. Palen seconded and the Plan was approved unanimously.

4. Presentation and discussion of the *FY '18 - '21 Transportation Improvement Program*

a. Mr. Mason began discussion by clarifying that the TIP should be done every four years but the MPO does it every 2 years with an amendment in between. Federally funded projects must be listed but the Cheyenne MPO lists all of them. List was reviewed by Tech Committee and they had a few changes. Tom went through the TIP told the group this is one of the major things

the MPO does. Nancy will get the TIP out to the Committee as close to three weeks before the end of June.

5. **Presentation of the *Converse Plan and Converse/Dell Range Intersection Traffic Safety Plan***

- a. Nancy reported on this project. She said the plan began last summer (2016) and the consultants are finishing it up now and the MPO should receive a draft plan soon. Ms. Olson showed a short Power Point and went over next steps of review and taking it through approval. Nancy quickly recapped the purpose of project and possible recommendations. Wendy asked if the recommendation for reevaluation in 5 years was driven by the economic state of the area. Nancy answered it was not a critical to get a design now as the money to construct improvements did not make it on the last 6th Penny ballot.
- b. Gene Palen gave an update on his attendance to the Converse Dell Range Public Meeting.

6. **Update on MPO Planning Projects**

- a. ***Whitney Road Plan 10% Design Plan*** - Ms. Olson reported on this project. AVI was selected to do the plan. The purpose is to look at planning a more urban road section that accommodates all modes of travel for the next 20 -25 years. Development pressure soon will be too much for the narrow rural road to handle. The first steering committee was held on May 9th with a large variety of interested agencies represented. Next steps: Consultants will flesh out some preliminary designs and a tentative date for September is set to have a public Open House.
- b. ***Sun Valley Greenway Connector – renamed to Southeast Greenway Trails Connector***– Nancy reported that this is another plan that just got started this spring. Ayres Associates were selected to do this planning project. The main goal is to connect the existing Greenway near Sun Valley Open Space with isolated existing Greenway along HR Ranch Road and future trails in that area. The UPRR is the biggest obstacle with I-80 being second; even though Burlington trail does go under the interstate it is still only gravel. The project will use quite a bit of public input to determine where the crossing should go and if it will be an overpass or underpass. This plan will also get some feedback as to other places folks would want connected by the Greenway. Meetings took place with WYDOT to discuss their willingness to share the bridge or the abutments and with the project Steering Committee on April 25th. Public Open House in June 15th. The last step will be to go to UP with the most desired options to get their blessing.
- c. ***Reed Avenue Rail Corridor*** Sreyoshi reported on this project and told the committee that the Reed Avenue Rail Corridor is a catalyst project from the West Edge Plan. The goal is to look at opportunities to revitalize the area as a vibrant multiuse corridor that spurs investment and redevelopment. Sreyoshi gave an overview of the project and said that Wilson is a subconsultant that has great working knowledge with the railroads. A second subconsultant is working on the economics of the West Edge. Sreyoshi gave an overview of the project steps that have happened so far including meetings of stakeholders and the first public workshop. The three-day charrette and workshop series was announced for June 20 -22nd.

- Gene Palen mentioned that this rail line was used by UP and went to Camp Carlin, a supply depot for Fort Russell, back in the 1800's.
- d. **Cheyenne Safe Streets Safety Campaign:** Ms. Chakraborty reported month of April was the Roundabout Safety Campaign and a lot of word got out about it and we had a lot of comments. A full report from the consultants and crash data may take a while to come down. Next step is the Bicycle Safety Campaign for the month of June. A few different things to advertise such as DDA banners and window clings with safe cycling messages. This will all lead up to Bike to Work week which is the last week of June. All information can be found at the Safe Streets Cheyenne website. She asked the committee to think of any safety topics that the MPO could work on next year.
 - e. **Cheyenne Frontier Days Traffic Study** – Tom reported that the idea came up at the end of the year Policy Committee meeting where the CFD people attended and asked for help to tackle traffic issues around Frontier Park. Next Friday the interviews will be held to pick a consultant. The hired consultants will collect data this year; traffic counts, shuttles, city busses etc. for baseline. Then they'll develop a short-term plan to handle traffic at CFD. Also develop a long-range transportation plan to go along with the new CFD master plan for the park.
7. **Other Business and Items from the Committee**
 - a. Mr. Pearlman reported that a few of the committee are meeting outside of this group and drafting a letter of support for incorporating environmental and sustainable elements into MPO Planning projects.
 8. Meeting was adjourned at 4:30 pm
 9. Next Meeting – August 17, 2017 same time and place.

Respectfully Submitted: Nancy Olson, secretary