

Cheyenne Metropolitan Planning Organization

Policy Committee Meeting

April 11, 2018

Mayor's Conference Room, Third floor, 2101 O'Neil Avenue
3:30pm



Attendance:

Voting Members:	Troy Thompson (Chair) Marian Orr (Vice-Chair) Tom DeHoff, P.E.	Laramie Co. Commissioner City of Cheyenne, Mayor WYDOT, District Engineer
Non-Voting Members:	Nathan Beauheim, P.E. Rob Geringer, P.E. Renaë Jording Martin Kidner, P.E. Walt Satterfield	City Public Works County Public Works City Transit WYDOT FHWA
Guests:	Ed Fritz Talbot Hauffe	WYDOT WYDOT Transit
Staff:	Tom Mason Nancy Olson	Cheyenne MPO, Director Cheyenne MPO, Planner

Meeting was called to order at 3:00 p.m. by Chair Troy Thompson.

1. Approval of the December 20, 2017 minutes.

- a. Mayor Orr made a motion to approve the minutes and Mr. DeHoff seconded. The December 20, 2017 MPO Policy Committee meeting minutes were approved unanimously.

2. Election of Chair and Vice-Chair

- a. Mr. Thompson nominated the Mayor for Chair, Mr. DeHoff seconded. The motion passed. Mr. DeHoff nominated Mr. Thompson to be vice-chair, Mayor Orr seconded. The motion passed. Chair: Mayor Orr. Vice-chair: Commissioner Thompson.

3. Discussion and Approval of the *Reed Ave Rail Corridor Master Plan*.

- a. Mr. Mason gave the Reed Avenue Rail Corridor Plan presentation to the members. He said the City Planning Commission approved the Plan unanimously. Then the Public Services Committee recommended approval to the Governing Body, who then approved it unanimously at their April 9th meeting. The last step is approval by the Policy Committee. He then reviewed the planning history by giving an overview of the West Edge Planning. He then went over the Plan's contents. The cost estimate is a little over 5 million. Mayor Orr stated that the City Council overwhelmingly approved the acknowledgement of receipt. There was attorney and council apprehension with adopting it because of a gray area that might mean; every detail of the preliminary plan would have

to be implemented. Mr. DeHoff said WYDOT deals with the public expectations of their planning projects and that something or implementation should happen right away.

b. Mr. Thompson moved to approve, Mr. DeHoff seconded. The motion passed.

4. Discussion on *MPO Performance Measures*. Consideration on an *Agreement between WYDOT, MPO and the Public Transportation Operator Responsibilities in adopting and reporting Performance Targets*.

a. Tom reminded that at the last meeting the Policy Committee approved the targets for the Performance Measures for Safety. The next one that is time sensitive is Transit Asset Performance Measures. Tom showed an agreement that lists all the targets we will be setting in the next few years. Today's question: "is the MPO setting their own standards or going with what WYDOT measures and recommends?"

Martin Kidner went on to say the transit asset rolling stock in Cheyenne are at 68% good condition, statewide is 62% so to set a statewide target of 50% might be good to begin with. All Transit building conditions are at 100%. He is asking that Cheyenne support that target instead of setting their own. Troy asked what criteria does CTP's use now? Renae said that traditionally CTP uses the criterium of how much is the vehicle costing to keep on the road. FTA is using a combination of the mileage and the years-in-use to determine state-of-good-repair. This is less subjective, but lots of vehicles are running well with high miles and lots of years. Troy asked what the consequences were for not meeting the target. Martin said that FTA would ask WYDOT for a plan to get back-up to the standard.

Commissioner Thompson moved to approve WYDOT's target for Transit Assets; Mr. DeHoff seconded. Motion passes.

Mr. Kidner then spoke about the agreement between WYDOT and Cheyenne MPO for who's target we both agree to for all the upcoming FHWA performance measures. The deadline is May 20th, so this is needing to be signed today.

Mr. Fritz gave a quick summary and provided a handout regarding the next targets for Pavement and Bridge performance measures.

5. Consideration of the priorities for *STP-Urban Projects*.

a. Tom spoke about the reprioritization of the STP-Urban Project Sequence List. The next project on the list after the Prairie Roundabout was building Division south from College to Wallick and Wallick east to South Greeley Highway. Although those roads would help growth in south Cheyenne, there is not an immediate traffic safety problem. The reconfiguration of the Dell Range and US 30 intersection and the widening of Whitney between US 30 and Dell Range are small projects that could make big safety improvements. The issue with high speeds and high volumes and a recent fatality at the Dell Range and Whitney intersection make these rise to the top. In FY 2023 WYDOT will build US 30 from Pershing to Archer. The Dell Range reconstruction project can be built before or with WYDOT's project.

Rob Geringer spoke that this project becomes more of a high priority because of Christensen as well.

- b. Mr. Thompson moves to approve the Dell Range and U.S. 30 intersection to first place and the Whitney reconstruction between U.S. 30 to Dell Range be second on the project sequence list; Mr. DeHoff seconds. Mr. DeHoff said that the WYDOT project has been pushed out to 2034 but would like the MPO Dell Range reconstruction project to be finished first. WYDOT will perform a Reconnaissance Report and start on design. Motion passed.
- c. Mr. Satterfield clarified that WYDOT just got a TIGER grant, so that funding may not be gone.

6. Update on Planning Projects

- a. *Parsley Plan* – Tom reported that four firms were interviewed last week and AVI was selected. \$50,000 was the budget, but with extra public meetings \$78,276 is the final budget.
 - i. *Budget Amendment* Mr. Mason is asking for a \$78,500 amendment. Mr. Thompson moved, Mr. DeHoff seconded. Motion passed. The difference in the budget will come from unused salary funds.
- b. *Whitney Plan* – We are two to three months out in getting the plan completed. Lowering the pipelines would be about two million dollars cost. Tom Cobb of AVI explained this to the owners and they agree that moving the road to the west just a bit to allow a less steep grade going down the hill would be acceptable. There will be a second open house to show the final design. We hope to go to the Planning commission in June.
- c. *East Dell Range and U.S. 30 Plan* - Received four proposals and interviews will be held two weeks from today.
- d. *Safe Streets Cheyenne* – West Edge Collective is working for the MPO and PD to complete a speeding education campaign to kick off around Memorial Day.
- e. *Archer Greenway Connector* – A Greenway plan for a connection from the CB & Q soft surface trail along HR Ranch Road to the Archer complex will be advertised next week.
- f. *Plan Cheyenne Master Transportation Plan* – Only doing Land Use and Transportation Plan, but Teresa Moore wants to update the parks plan so they may add on to this project. Two months until the project is advertised.

7. Citizen Advisory Committee Membership

- a. Tom stated that we are continuing to solicit members and could use help. We did get three applications and we would recommend approving two of them. Mr. Thompson moved to approve Steve Ganison and Barbara Boyd. Mr. DeHoff seconded. Mayor Orr asked how many members the maximum is, because Steve also serves on a couple over City Boards. Nine is the maximum.

8. Update on current and upcoming projects

- a. City of Cheyenne – nothing to report at this time.
- b. Laramie County – Finalizing an agreement with an oil company to finish paving Iron Mountain.

- c. WYDOT – Working on the I-80 westbound lane eastward again this year. Signal upgrades are planned for many WYDOT’s signals with Wavetronics. Tom M. reminded Mr. DeHoff about the off ramp at Randall and I-25 for signal upgrades for CFD. The Parsley bridge rehab will be held off until the MPO plan is done. The I-80 Parsley Bridge is set for reconstruction in 2022. Horse Creek Road shoulders will be widened. Roadway lighting along Warren Ave. from Lincolnway to 24th Street will be improved. This will include ADA upgrades. Will do Central from Pershing to 22nd in 2022.
- d. Others – Mr. Gene Burchett wanted to start planting trees along W. Lincolnway where the fence was recently put in. He contacted Mr. DeHoff to see if there was any more money to continue more landscaping. Mr. DeHoff is looking into it. He advised Mr. Burchett to coordinate with the City.

9. Other Business

- a. MPO Plans and TIP on the Web – Tom showed the Cheyenne & Laramie County Cooperative GIS Map Gallery webpage: It is a website where interactive maps are accessible to the public. There’s one for the Greenway and the MPO is adding a link of all past MPO Projects and the FY `18 – `21 TIP projects with description and funding sources. Tom M asked WYDOT and FHWA if the new interactive web page would suffice or would printed TIP’s and amendments still be required?
- b. Mayor Orr had a meeting yesterday with Transportation Director Panos and State Representative Bob Nicholas about air transportation. Mr. Nicholas is chairman of the State Appropriations Committee. They are asking for a tree-lined corridor from the I-80 interchange to just past LCCC on College given the Lummis’ Sweetgrass development.
- c. Next meeting is Wednesday, June 20, 2018 at the Commissioner’s Office

- The meeting was adjourned at 4:50 p.m.

Respectfully Submitted:
Nancy Olson