

Cheyenne Metropolitan Planning Organization

Policy Committee Meeting

March 22, 2017

Mayor's Conference Room, 310, 2101 O'Neil Ave.

3:00pm



Attendance:

Voting Members:

Marian Orr
Troy Thompson
Tom DeHoff

City of Cheyenne, Mayor
Laramie Co. Commissioner
WYDOT, District Engineer

Non-Voting Members:

Nathan Beauheim
Rob Geringer
Renaë Jording
Kevin McCoy
Tim Morton
Walt Satterfield
Jim Voeller

City Engineering
County Public Works
Cheyenne Transit
WYDOT
WYDOT
FHWA
City Engineering

Staff:

Tom Mason
Sreyoshi Chakraborty
Nancy Olson
Katrina Petersen

Cheyenne MPO, Director
Cheyenne MPO, Sr. Planner
Cheyenne MPO, Planner
MPO/Planning, Office Manager

-Meeting was called to order at 3:00 p.m. by Chair, Marian Orr. Introductions were done.

1. Approval of the December 14, 2016 minutes:

- a. Mr. DeHoff made a motion to approve the minutes and Mr. Thompson seconded.
- b. The December 14, 2016 MPO Policy Committee meeting minutes were approved unanimously.

2. Election of Chair and Vice Chair:

- Ms. Orr nominated Mr. Thompson as Chair and Mr. DeHoff seconded. Mr. Thompson was approved unanimously as Chair. Mr. Thompson nominated Ms. Orr as Vice-Chair and Mr. DeHoff seconded. Ms. Orr was approved unanimously as Vice-Chair.

3. Discussion and Approval of the Storey/Summit and Van Buren Plan and Official Mapping:

- Ms. Olson presented a PowerPoint presentation. She provided an update of the project and went over the approval process. The elevations, future land use, traffic forecast, and constraints were discussed. Ms. Olson showed the recommended alignments.
- Ms. Orr made a motion to approve the Storey/Summit and Van Buren Plan and Official Mapping and Mr. DeHoff seconded. The motion passed unanimously.

4. Discussion and Approval of an *FY '17 Unified Planning Work Program* budget amendment:

- Mr. Mason reported. He discussed and explained the changes in the budget. Mr. Mason also talked about the request from Cheyenne Frontier Days (CFD). They have had some meetings to discuss doing a traffic study for CFD. There was further discussion regarding Park n' Ride and the discussion with CFD.
- Mr. DeHoff made a motion to move the CFD project to be a priority project. Ms. Orr seconded. The motion passed unanimously.
- They discussed the Parsley project. It was recommended to move that down the priority list in order to move the CDF project up. Mr. DeHoff discussed the bridge on Parsley and how it is in need of repairs. Though Parsley was dropped as a project this year, it should come up next year.
- Mr. DeHoff made a motion to delay the Parsley Plan (~\$32,000) to the CFD plan. Ms. Orr seconded. The motion passed unanimously.
- Ms. Orr made a motion to approve the FY '17 Unified Planning Work Program budget and Mr. DeHoff seconded. The motion passed unanimously.

5. Discussion and Approval of an Amendment to the *FY '16-'19 Transportation Improvement Program*:

- Ms. Jording discussed the change to the FY '16-'19 TIP. She would like to move some money to buying four new buses, figuring some different routes, and new fair boxes for all buses (so people don't have to hand the money to the driver).
- Ms. Orr made a motion to approve the amendment to the FY '16-'19 Transportation Improvement Program and Mr. DeHoff seconded. The motion passed unanimously.

6. Update on Planning Projects:

- a. Downtown Strategic Parking Plan:** Ms. Chakraborty reported. She provided a project update. This project is about done now. They just closed the public comment portion and they did not receive many. They will be tweaking a few areas for the final plan. Ms. Chakraborty discussed the timeline further.
- b. Converse and Converse and Dell Range Intersection Traffic Safety Plan:** Ms. Olson reported and presented a PowerPoint presentation. She discussed what has been done thus far. Ms. Olson went over the evaluation matrix. Ms. Olson further discussed some of the options: dual left lane, modern roundabout, and the continuous flow (modified). There was an open house on March 1st with about 30 attendees. They will be working on doing more public outreach.
- c. Cheyenne Safe Streets Safety Campaign:** Ms. Chakraborty reported. They are doing two safety campaigns this year; one for the roundabout and one for bicyclists. The roundabout one will be starting next month and the bicyclist one will start in June. West Edge Collective is producing the materials. They will be doing Facebook and Google ads. They will also do some press releases and reach out to the local media outlets.
- d. Next Projects:** Whitney Plan, Reed Ave. Rail Corridor, Sun Valley Greenway
 - Mr. Mason reported. AVI was selected for the Whitney Plan and they are just starting. Reed Ave. Rail Corridor is also getting started and the contract with Kimley-Horn was

recently approved at Finance Committee. Sun Valley Greenway will have Ayres Associates working on the extension plan. That contract was also recently approved at Finance Committee.

7. Citizens' Advisory Committee Membership:

- Ms. Olson passed out a membership list for the Citizen's Advisory Committee. The membership needs to be approved by the Policy Committee.
- Mr. DeHoff made a motion to approve the memberships of the Citizen's Advisory Committee and Ms. Orr seconded. The motion was passed unanimously.

8. Update on current and upcoming projects:

- a. City of Cheyenne:** Mr. Voeller reported. They are out for bids for the 26th St. Interceptor Storm Water Project. Pumphouse Project is coming along really well. They created a movie called "State of the Streets" of Cheyenne. It will eventually be put on the website and it tells where we are, where we are going, and how we are going to get there. Ms. Orr reported. She has been getting calls from upset people about Evers not being completed this year with 5th Penny. They will try to find money for it in the upcoming year. Mr. McCoy asked about the Frontier Mall Drive intersection. Mr. Beauheim updated him on its status. Ms. Orr also provided a brief update on the re-organization. They are hiring a Planning and Development Manager and will be combining those departments again. She also discussed the split of Parks and Recreation. They are working towards simplifying the structure and looking at what the positions do.
- b. Laramie County:** Mr. Geringer reported for Public Works. Allison Road turned out great and Division and Wallick is being prepared for construction. Pavement management and the condition of their roads are being looked at. They will mostly just be doing routine maintenance this season and no big projects.
- c. WYDOT:** Mr. DeHoff reported. Tim Morton was promoted to the District Construction Engineer. They are doing some bridge rehab projects on I-80. They are doing an overlay project from Cheyenne to Archer. Lincolnway and Nationway will be getting some slab repairs. Some areas in downtown Cheyenne on Lincolnway will also be getting some slab repair. US-85 will be getting an overlay coming into Cheyenne. Pedestrian crossing timing on Lincolnway was lengthened.
- d. Others:** Mr. Satterfield reported. There are some new performance measures that are being looked at and worked on. The TIGER grant may be going away.

9. Other Business:

- Ms. Orr talked about the school district working on their boundaries. She wondered if the school district could be a part of some of these conversations. Mr. Mason explained how they are involved with the school district. Tom explained that the MPO is working on the Pedestrian Plan and Safe Routes to School Plan in-house.
- Next Meeting: Wednesday, June 28, 2017 in the Commissioner's Conference Room (TIP Approval)
- Mr. Mason announced the departure of Katrina Petersen, the MPO Office Manager.

- The meeting was adjourned at 4:33p.m.

Respectfully Submitted:

Katrina Petersen, Office Manager, City Planning and MPO