

# Cheyenne Metropolitan Planning Organization

Policy Committee Meeting

December 16, 2015

County Commissioner's Meeting Room, 19<sup>th</sup> and Carey  
3:00pm



## Attendance:

### Voting Members:

Rick Kaysen (Chair)  
Buck Holmes  
Pat Persson

City of Cheyenne, Mayor  
Laramie Co. Commissioner  
WYDOT, District Engineer

### Non-Voting Members:

Brandon Cammarata  
Tom DeHoff  
Rob Geringer  
John Hall  
Martin Kidner  
Kevin McCoy  
Vicki Nemecek

City Planning & Development  
WYDOT  
County Public Works  
City Engineering  
WYDOT  
WYDOT  
City Public Works

### Staff:

Tom Mason  
Sreyoshi Chakraborty  
Nancy Olson  
Katrina Petersen

Cheyenne MPO, Director  
Cheyenne MPO, Sr. Planner  
Cheyenne MPO, Planner  
MPO/Planning, Office Manager

-Meeting was called to order at 3:08 p.m. by Chair, Rick Kaysen.

## 1. Approval of the September 29, 2015 minutes:

- a. Mr. Holmes made a motion to approve the minutes and Mr. Persson seconded.
- b. The September 29, 2015 MPO Policy Committee meeting minutes were approved unanimously.

## 2. FY '16 Budget Amendment:

- Mr. Mason reported. There was a small change to the budget. There was \$3,113 left over from FY 2015, but \$3,176 needs to be adjusted due to Federal changes. With those changes, the new budget is \$843,754.
- Mr. Holmes made a motion to approve the budget revision and Mr. Persson seconded. The motion passed unanimously.
- Mr. Mason has some recommended changes as well. The proposed Van Buren plan was discussed. The Neighborhood Traffic Management Program traffic study was completed and presented to the Governing Body of January/February of this year. The criteria of the NTMP wasn't met, but the city and MPO still followed through with the NTMP work. The City implemented some improvements that were recommended. No speeding issue was detected there.
- Mr. Hall added that if we were to move forward with the Van Buren plan, we would need to put off some updates and changes to the Dell Range/Converse study. He thinks it

would be a better use of funds to fully fund the Converse and Dell Range study to have a permanent fix on that high crash location. Converse and Dell Range safety was discussed.

- Mr. Holmes made a motion to transfer the money from the Van Buren project to the Dell Range/Converse study. Mr. Persson seconded. The motion passed unanimously.

### **3. Surface Transportation Program – Urban Priority List Discussion and Approval:**

- Mr. Mason reported. They did not receive the TIGER Grant funding for the Christensen project for the 4<sup>th</sup> year in a row. He would like input on the priority list. The options are:
  - Prairie/Frontier Mall Drive
  - Division Ave./Wallick
  - Dell Range/Hwy 30
  - Converse/between Dry Creek and Ogden
- Mr. Hall feels that the Prairie/Frontier Mall Drive intersection would be the highest priority due to safety concerns. Mr. Geringer added that Dell Range and Hwy 30 also has a lot of safety concerns. Division Ave. would also be a great project to move forward with.
- The project list and funding options were discussed.
- Mr. Holmes feels that Prairie/Frontier Mall Drive, Division/Wallick, Converse/Dry Creek to Ogden and then Dell Range/Hwy 30 would be a logical sequence in regards to funding. Mr. Persson agrees that Prairie/Frontier Mall should be the first priority and Division/Wallick should be second.
- Mr. Persson made a motion to prioritize the list as follows: Prairie/Frontier Mall Drive, Division/Wallick, Converse/Dry Creek to Ogden and then Dell Range/Hwy, with the understanding that this list can be dynamic. Mr. Holmes seconded. The motion passed unanimously.
- The Dell Range/Converse project and who would be the project lead (WYDOT or the City) was discussed. Mr. McCoy is looking for a motion to officially apply the funds and set who will be managing that project. It was decided that WYDOT and City representatives will be working on this and figure out who would be best to manage this project. It should also be noted that the Christensen project is officially off of the STP-U project sequence list.

### **4. Update on the new Public Participation Plan:**

- Ms. Olson reported with a PowerPoint presentation. She explained the background and provided an update of what has been completed. Ms. Olson explained the sections of the plan. The survey that was recently sent out was discussed. Ms. Olson explained some of the results. The plan is currently out for public comments. After the comment period, they will be added to the plan and then the plan should be completed in February.

### **5. Update on Planning Projects:**

- a. Evers Plan:** Ms. Olson reported with a PowerPoint presentation. She provided a background of the project and discussed the public input they received. Ms. Olson discussed the recommendations and the drainage design. There is some safety recommendations proposed as well. The final recommendations from the Evers Plan are: drainage improvements, roadway improvements and traffic safety improvements.

- b. Lincolnway Placemaking – Pedestrian and Urban Design Plan:** Ms. Chakraborty reported. She will do a full presentation of this plan at the next meeting. They have been working on this plan since 2011. She provided a background of the project thus far. They have completed VISSIM modeling and are currently reviewing all of that data and the draft plan internally.
- c. Dell Range/Section 20:** Ms. Chakraborty reported. This project has been in the works for awhile as well. She explained the boundaries and what has been completed thus far. The draft plan is being completed and reviewed. She will do a full presentation at the next meeting.
- d. High Plains Road:** Ms. Olson reported with a PowerPoint Presentation. She showed where the proposed roads would be aligned. Ms. Olson went over the goals and constraints/opportunities of the area. Ms. Olson discussed the next steps.
  - Mr. Kaysen asked that we spell out WAPA (Western Area Power Administration) instead of using that abbreviation.
- e. Freight Mobility Plan:** Mr. Mason reported. The consultant firm Olsson Associates is moving along well. They have taken surveys to many of the freight carriers and truck stops. The Freight Forum was held last week and they received good information from the attendees. Some aspects of the plan were further discussed.
- f. Van Buren Plan:** This was discussed earlier in the meeting.

- 6. Citizen’s Advisory Committee Membership Update:** Ms. Olson reported. Four of the members resigned due to other commitments at the last annual meeting. They have received two applications. Ms. Olson shared some information regarding the two applicants: Gene Palen and Michael Pearlman.
  - Mr. Holmes mentioned that they received some great applications for the Fair Board and they can pass along some of those names.
  - Ms. Olson will see what other applications come in and e-mail them all out for approval in January.

## **7. Update on current and upcoming projects:**

- **City of Cheyenne:** Ms. Nemecek reported. Snow is also keeping them busy. Mr. Hall reported. They received the revised plans for the W. Lincolnway Landscaping project and will review. Most other projects are wrapped up for the year. They are in the final stages for the Lake Minnehaha project. Next year, they will be implementing the transportation safety task force. Mr. Cammarata reported. There is some activity going on north and east of town. West Edge continues to see progress. Mr. Mason reported. They are completing the end of the year financial report. They are also working on their scope of work for the downtown parking plan.
- **Laramie County:** Mr. Geringer reported. The compressed natural gas facility will be going out to bid soon.

- **WYDOT:** Mr. DeHoff reported. The weather has been keeping them busy lately but I-80 did get open today. W. Allison Road will be bid in January. They are doing some underground work. US-85 will be getting worked on as well as some drainage pipes. I-25, north of town, will be having an overlay project done. Some in-town projects will be getting started up next year. Mr. Kidner added that it is great news that the 5-year budget got passed.

#### **8. Other Business:**

Next meeting: March 30<sup>th</sup> at the Mayor's Conference Room

- The meeting was adjourned at 4:59p.m.

Respectfully Submitted:

Katrina Petersen, Office Manager, City Planning and MPO