

Cheyenne Metropolitan Planning Organization

Policy Committee Meeting

September 29, 2015

Mayor's Conference Room, 2101 O'Neil Ave. Rm. 310

2:30pm



Attendance:

Voting Members:

Rick Kaysen (Chair)	City of Cheyenne, Mayor
Buck Holmes	Laramie Co. Commissioner
Pat Persson	WYDOT, District Engineer

Non-Voting Members:

Brandon Cammarata	City Planning & Development
Dan Cooley	Laramie Co. Planning
Rob Geringer	County Public Works
John Hall	City Engineering
Rena Jording	City Transit
Kevin McCoy	WYDOT
Vicki Nemecek	City Public Works
Jeff Purdy	FHWA
Taylor Rossetti	WYDOT

Staff:

Tom Mason	Cheyenne MPO, Director
Sreyoshi Chakraborty	Cheyenne MPO, Sr. Planner
Nancy Olson	Cheyenne MPO, Planner
Katrina Petersen	MPO/Planning, Office Manager

Guests:

Tom Cobb	AVI
Mark Collins	University of Wyoming
Craig Cook	University of Wyoming
Klaus Hanson	City of Laramie – City Council
Roger Hoffmann	Northern Colorado Commuter Rail
Randy Hunt	City of Laramie
Paul Kunkel	University of Wyoming
Dave Ruble	Northern Colorado Commuter Rail
Carolyn Smith	University of Wyoming
Andrea Summerville	City of Laramie – City Council

-Meeting was called to order at 2:30 p.m. by Chair, Rick Kaysen.

1. Approval of the June 24, 2015 minutes:

- a. Mr. Holmes made a motion to approve the minutes and Mr. Persson seconded.
- b. The June 24, 2015 MPO Policy Committee meeting minutes were approved unanimously.

2. Discussion with Albany County/City of Laramie on Regional Planning and Transit Operations:

- Mr. Kaysen provided an introduction to this topic. Ms. Summerville continued explaining the background and would like to see if any partnerships would be possible between Cheyenne and Laramie for transportation projects in the future. She also brought up the idea of a possible rail/transit system between Laramie and Cheyenne. University representatives spoke in favor of a transit system between the two communities. They are appreciative of being involved in this possibility. The amount of people commuting between Laramie-Fort Collins-Cheyenne were discussed. Mr. Mason discussed the Fort Collins MPO Van Go program. Research and data collection needs to be done before trying to implement anything. Funding for this partnership was discussed. The idea of forming a larger MPO (including Laramie) was brought up. The next steps were discussed. The main contact people will be Randy Hunt and Paul Kunkel from Laramie.
- Mr. Holmes made a motion to continue this discussion between Laramie and Albany County. Mr. Persson seconded. The motion passed unanimously.

3. Colorado Eastern Railroad By-Pass presentation and discussion – Dave Ruble:

- Mr. Ruble presented. Mr. Ruble discussed the background of this project and mentioned a similar model from Chicago (Great Lakes Basin Railroad) they would like to be like. They will present the model to BNSF and then UP. The economic side will be focused on. Mr. Ruble is looking for supporters to move the study forward. They need to raise about \$100,000 for the study and report. They do have a website for the Northern Colorado Commuter Rail (<https://www.facebook.com/NorthernColoradoCommuterRail>). Mr. Ruble is hoping to have the money in place by the end of the year and then they could start the study. It would only take about 6 weeks to accomplished. Thoughts and ideas regarding this plan were further discussed.

4. Discussion and approval of the FY '15 UPWP Budget Amendment:

- Mr. Mason reported. The bottom line hasn't changed; he made a few line-item adjustments to make everything balance out for the end of the year. There is an estimated \$35,000 left over.
- Mr. Persson made a motion to approve the budget amendment and Mr. Holmes seconded. The motion passed unanimously.

5. Discussion and approval of the FY '16 Unified Planning Work Program:

- Mr. Mason reported. He explained that he will receive ~\$732,000 federal and ~\$77,000 from local and county; totaling \$809,673. In addition, with the estimated carryover of \$34,000 brings the total amount to \$843,817. Mr. Mason explained some of the aspects of the work program. He also went over some projects/plans that will be starting.
- Mr. Holmes made a motion to approve the FY '16 Unified Planning Work Program and Mr. Persson seconded. Mr. Kaysen asked for clarification on the full amount (\$843,816 or \$843,817). The motion passed unanimously with the total amount being \$843,817.
- Mr. Kaysen had another meeting to attend, so Mr. Persson, Vice-Chair, began leading the meeting.
- We skipped Item #6 and went to Item #7.

6. Discussion and approval of the *Transportation Safety Management Plan Update*:

- Ms. Chakraborty reported. The plan has gone through the formal process and has been approved by the city and county plus the Citizens' and Technical Committee have recommended its approval.
- Mr. Holmes made a motion to approve the Transportation Safety Management Plan Update. Mr. Persson seconded. The motion passed unanimously.

7. Discussion and approval of the *Division and Wallick Corridor Study*:

- Mr. Cobb from AVI presented a PowerPoint presentation. Mr. Cobb explained the purpose and goals of the project. He provided a summary of the public outreach. The recommendations and concepts were shown and explained. The cost estimates were also explained. The plan has gone through the formal process and has been approved by the county plus the Citizens' and Technical Committee have recommended its approval.
- Mr. Holmes made a motion to approve the Division and Wallick Corridor Study. Mr. Persson seconded. The motion passed unanimously.

8. Discussion and approval of the *Pershing Complete Streets Plan*:

- Ms. Chakraborty reported. This plan is complete and has been approved by the city plus the Citizens' and Technical Committee have recommended its approval. There have been some minor changes that Ms. Chakraborty updated the Committee on via PowerPoint Presentation. Ms. Chakraborty provided a project background. The planning process, traffic analysis, public involvement, and final recommendations were shown and explained. Ms. Chakraborty went over the four different Phases and what they each consist of.
- Mr. Holmes made a motion to approve the Pershing Complete Streets Plan. Mr. Persson seconded. The motion passed unanimously.

9. Discussion and approval of the *Urban Boundary and Existing Functional Classification Map*:

- Mr. Mason reported. A sub-committee has been working to update this map for about a year. They have now added minor collectors to the map as collectors are now classified as major and minor collectors. Some aspects of the map were further discussed.
- Mr. Holmes made a motion to approve the Urban Boundary and Existing Functional Classification Map. Mr. Persson seconded. The motion passed unanimously.

10. *Surface Transportation Program – Urban Priority List Discussion*:

- Mr. Mason reported. He explained the list in further detail. The current balance is approximately \$2.3 million and \$1.12 million is added a year. Mr. McCoy did report that the balances are constantly changing due to bills coming in on projects. Mr. Purdy recommended to compare the list to the Performance Measures and see if that can help decipher the highest priority project.

11. *Update on the FY `16 – FY `19 Transportation Improvement Program*:

- Mr. Mason reported. After they approved the TIP at the June meeting, the FTA wanted some formatting changes, such as the organization of some tables. This is an update to the committee on what was done and the latest version is on the webpage. Mr. McCoy and Mr. Purdy said there were a few difference between the State's STIP and this TIP. It

was decided to see what the differences are and to make the changes as needed.

12. Update on Planning Projects:

- a. Evers Plan:** Ms. Olson reported. This plan began a little over a year ago. She explained the purpose and goals of the project. The draft plan will be up on the MPO website in about a week for review. It should go to the City Planning Commission in November.
- b. Lincolnway Placemaking – Pedestrian and Urban Design Plan:** Ms. Chakraborty reported. They have done extensive traffic analysis and modeling for this project. Those pieces are all complete and they will be sending it off to WYDOT for their review. After WYDOT's review, they will finalize the plan. The next public meeting will be on October 28th at the Asher Building.
- c. High Plains Road:** Ms. Olson reported. This project is started up again. The Steering Committee will meet on October 6th. The property owners have been contacted and discussions are taking place. The project is moving forward.
- d. Dell Range/Section 20:** Ms. Chakraborty reported. They are trying to pick this project back up and finalize the plan. They are trying to develop a course of action and will do one last public meeting. There hasn't been any feedback from the last set of meetings with the major property owners.
- e. Freight Mobility Plan:** Mr. Mason reported. He met with the consultants yesterday and they are well underway with the plan. There will hold the first public meeting the first week of December. The Steering Committee will meet next month with the consultants.

13. Update on current and upcoming projects:

- Updates will be done at the next meeting.

14. Other Business:

Next meeting: December 16th at County Commission Meeting Room

- The meeting was adjourned at 4:57p.m.

Respectfully Submitted:

Katrina Petersen, Office Manager, City Planning and MPO