

CHEYENNE METROPOLITAN PLANNING ORGANIZATION TECHNICAL COMMITTEE MEETING MINUTES

County Public Works Building, 13797 Prairie Center Circle
February 18, 2015, 10:00am



Voting Members:	Andrea Allen, Chair	WYDOT
	Matt Ashby	City Planning
	Dennis Auker	LCSD #1
	Tim Barth	Airport
	Nathan Beauheim	City Engineering
	Brad Brooks	BOPU
	Frank Cole	SEWBA
	Dan Cooley	County Planning
	Joe Dougherty	Cheyenne Transit
	Todd Eldridge	FE Warren AFB
	Rob Geringer	County Public Works
	Kevin McCoy	WYDOT
	Bill McHenry	County EMA
	Tim Morton	WYDOT
	Vicki Nemecek	City Public Works
	Joe Patterson	SE Wyoming Builders Association
	Jeff Purdy	FHWA
	Jim Schell	Airport
	Jeff Wiggins	City Parks & Rec
Staff:	Tom Mason	MPO, Director
	Sreyoshi Chakraborty	MPO, Senior Planer (via FaceTime)
	Nancy Olson	MPO, Planner
	Katrina Petersen	MPO, Office Manager
	James Sims	MPO, Planning Technician
Guests:	Craig LaVoy	City Public Works
	Gene Palen	Cheyenne Historic PB
	Audrey Wennink	Cambridge Systematics

-Andrea Allen, Acting Chair, called the meeting to order at 10:03am.

1. Approval of the November 19, 2014 minutes:

- a. The November 19, 2014 meeting minutes were approved unanimously.

2. Welcome members and introductions:

- Introductions were done.

3. Review of the adopted MPO Technical Committee By-Laws and election of Chair and Vice-Chair:

- Mr. Mason e-mailed out the By-Laws. He updated the Committee on the changes made. The Technical Committee reviewed the By-Laws as Mr. Mason discussed them. There were no questions.
- Andrea Allen was nominated as Chair. Rob Geringer was nominated as Vice-Chair. Chair and Vice-Chair nominations were approved unanimously.

4. Transportation Safety Management Plan Presentation-Cambridge Systematics:

- Audrey Wennink from Cambridge Systematics provided a presentation on the Transportation Safety Management Plan Update. Ms. Wennink discussed the process of developing the plan. They established the TSAC, reviewed crash data, and identified the focus areas. The Emphasis areas are: Intersections, Distracted Driving, Vulnerable Users, and Policy Issues. Ms. Wennink continued to show the Committee crash data and thoroughly explained each focus area. The 4E's for strategy development are: Engineering, EMS, Education and Enforcement. The Safety Summit, a key component of this planning process was held in October, and was very successful. The participants brainstormed different strategies for the emphasis areas. Those strategies were then explained in detail. Ms. Wennink discussed implementation, performance measures and the goals. The MPO will be looking for TSAC and other committee members and safety stakeholders to help implement the strategies. Cambridge Systematics will provide the updated draft report and it will be sent out to everybody for review.

5. Urban Roadway Existing Functional Classification Map Revision Discussion:

- Mr. Mason reported. It is time to update the map. They will be looking for Technical Committee members to be on a sub-committee to work on it. Please let Mr. Mason know if you would like to be involved. They will meet in the next month or two and then report back to the Technical Committee.

6. Update on other MPO Planning Projects:

- a. Evers Plan:** Ms. Olson reported. Evers is in need of road reconstruction and drainage improvements. There have been two steering committee meetings. They have received a lot of public input. There are some new questions on the MindMixer site to get more public feedback on the updated design options. The next public meeting will be on April 28.
- b. Pershing Complete Street Plan:** Ms. Chakraborty reported. They started working on this project early last year. They have completed the first public meeting, held one on one meetings with business owners and also have been utilizing the MindMixer website for additional input. With those, lots of public feedback has been received. The next Public Meeting will be held on March 25 at Frontier Access & Mobility. Ms. Chakraborty will send out notices for the meeting.
- c. Lincolnway Placemaking: Pedestrian and Urban Design Plan, Phase II:** Ms. Chakraborty reported. They met with WYDOT and City Engineering to go over the design ideas. They have presented the plan to the DDA Board to get them up to

speed on the recommendations. They are discussing more 3D modeling options. The next public meeting will likely be in April or later.

- d. Division Ave. Plan:** This project has been going on since Fall of 2013 and AVI are the consultants. They have had steering committee meetings, public meetings and property owner meetings. Wallick and Division have been identified to have some updates. The Greenway and sidewalks will be looked at to be extended. There will be another public meeting on March 5 at Rossman Elementary. The neighborhood would like to see traffic speeds lowered. Between Citrus and Angie, AVI is recommending a gateway entrance letting people know they are entering a neighborhood, possibly a curve, median or signage. The consultants will be working on getting a draft plan put together. Hopefully it will go through the approval process in May or June.
- e. High Plains Road Plan:** Ms. Olson reported. This is a 35% design plan. AVI are the consultants selected to work on this project and they will be having a kick off meeting later this afternoon.

-Mr. Beauheim asked if the MPO will still be doing a freight plan. Mr. Mason replied that they will hopefully start it in the next couple months.

7. Update on current and upcoming local construction projects:

- a. City of Cheyenne:** Mr. Beauheim reported. Construction is mostly shut down for winter. They wanted to resume work on Logan, but it snowed, so they will hopefully start back up soon. They sent out a bid for the project from Warren to Morrie and only received one bid from Reiman.

Mr. Brooks reported for BOPU. Annual rehab projects are being worked on. The next phase of the southern water transmission main will start soon. Southern Sewer Phase One will be advertised soon.

Mr. Wiggins reported for Parks & Rec. They are working on closing a greenway gap? Polk?. The signing and striping project on Carey will begin in May.

Mr. Ashby reported for Planning & Development. Some residential development projects are currently going on. Recently, 180 units off of Ridge and College were approved. Waterford is getting started with Planning Commission next month.

Mr. Dougherty reported for Transit. They are working on a new plan to be able to serve the new Walmart by I-80.

- b. Laramie County:** Mr. Geringer reported. County road 162 will have an overlay project with assistance from WYDOT. The Allison road project is also getting started with WYDOT. Safe Routes to school will be wrapping up this spring. They are in the preliminary stages for a compressed natural gas station.

Mr. Cooley reported for county planning projects. Microsoft is expanding in Laramie County. Phase I, Phase II and Phase IV are still under construction. Things in the Niobrara Energy Park are going well and moving along. LCCC has a few building projects coming up. They met with the Parks & Rec and City staff to look at the Master Cemetery Plan.

- c. **WYDOT:** Mr. Morton reported. They have been working on Allison Road with the County. There will be some power lines that need to be moved and will hopefully get a lot of that work done this summer before the main kickoff in the fall. It is a project that is well received by the community. WYDOT has a lot of maintenance projects going on and will continue through the summer. There is an overlay project on US 85 and also out at Pine Bluffs. They will also be doing some ADA upgrades and curb repair.
- d. **Others:** Mr. Schell, Deputy Director for the Airport, provided an update for the construction plans for the new terminal. They are working on the design. Any questions or comments can go to him or Mr. Barth. They are working to get another air carrier into the airport.

Mr. Todd Eldridge reported for FE Warren AFB. He discussed the plan for future hanger for the Blackhawks. They have studied how far the air noise will spread. They are working on the funding piece. They are looking at getting 10-14 additional Blackhawks. They are also looking to widen Gate 5 at Central Ave.

Mr. Auken reported for LCSD #1. Prairie Wind construction is going well. Davis Elementary is a bit behind schedule but should still be done by the start of school. Meadowlark Elementary (5th-6th grade) will hopefully be starting soon. That school will serve Anderson, Buffalo Ridge, Dildine and Saddle Ridge.

8. Other Business:

- a. Planning for Fiscal and Economic Health Workshop- April 21 & 22: Ms. Chakraborty reported. Cheyenne received a technical assistance grant from Smart Growth America to do a workshop. Anyone who is interested is welcome to attend. Ms. Chakraborty will send out more information as it gets closer.

-Next Meeting is May 20, 2015 at the City

-Andrea Allen, Acting Chair, adjourned the meeting at 11:27am.

Respectfully Submitted:
Katrina Petersen, MPO Office Manager