

CHEYENNE METROPOLITAN PLANNING ORGANIZATION TECHNICAL COMMITTEE MEETING MINUTES

County Building, 309 W. 20th St., Room 1200
November 18, 2015, 10:00am



Voting members:	Andrea Allen, Chair Dennis Auker Brandon Cammarata Frank Cole Dan Cooley Rob Geringer John Hall Mike Hutton Kevin McCoy Jeff McMann Tim Morton Vicki Nemecek	WYDOT LCSD #1 City Planning & Development SEWBA County Planning County Public Works City Engineering WY Trucking WYDOT CLFP WYDOT City Public Works
Ex-Officio Members:	Rena Jording Jeff Purdy Jeff Wiggins	Cheyenne Transit FHWA City Parks & Rec
Staff:	Tom Mason Sreyoshi Chakraborty Nancy Olson Katrina Petersen James Sims	MPO, Director MPO, Senior Planer MPO, Planner MPO, Office Manager MPO, Engineering Technician
Guests:	Darci Hendon Gene Palen	Ayres Associates CHPB

-Andrea Allen, Chair, called the meeting to order at 10:00am.

1. Approval of the August 26, 2015 minutes:

- Mr. Geringer made a motion to approve the minutes and Mr. Morton seconded. The August 26, 2015 minutes were approved unanimously.

2. Discussion and Approval of the Evers Blvd. Plan:

- Ms. Hendon from Ayres Associates is the consultant and presented the plan to the Committee via PowerPoint. Ms. Hendon provided a background of the project, explained the existing roadways and the public participation process. Ms. Hendon described the traffic analysis and drainage investigation. The design proposals for drainage and the roadways were shown and explained. The final recommendations are: drainage improvements, roadway improvements and traffic safety improvements. These were further discussed and questions were answered.

- Ms. Olson reported on the timeline for the project.
- Mr. Morton made a motion to approve the Evers Blvd. Plan and Mr. Geringer seconded. The motion passed unanimously.

3. Update on the new Public Participation Plan:

- Ms. Olson reported via a PowerPoint Presentation. She provided a background of the project and the steps that were taken to develop the plan. There were five objectives: inform and educate; outreach and connection; engage and encourage participation; input to shape policies; plans and programs; and evaluate measures of effectiveness. Ms. Olson explained the citizen survey that was sent out. They received about 230 responses. The next steps were discussed and Ms. Olson answered questions. Mr. Purdy added that it may be beneficial to add in the wording: “All meetings will be held in accordance to ADA and people with limited English proficiency” or reference ADA in some aspect.

4. Update on other MPO Planning Projects:

- a. **Dell Range and Section 20 Traffic Safety Plan:** Ms. Chakraborty reported. She explained the traffic analysis that was recently done. They had their final public meeting yesterday and had a great turnout. They will next take any comments or feedback on the plan and will incorporate those. There will be a special Technical Committee in January to approve the plan.
- b. **Lincolnway Placemaking; Pedestrian and Urban Design Plan, Phase II:** Ms. Chakraborty reported. They held the final public meeting last month. The last work they completed is VISSIM modeling for three intersections. Ms. Chakraborty will e-mail the YouTube link out to the Committee members to view the VISSIM modeling. The draft plan should be complete by the end of this month and then will be out for review. This plan will also go for approval at the January Technical Committee special meeting.
- c. **High Plains Road Plan:** Ms. Olson reported and presented a PowerPoint presentation. She went over the purpose, goals and the constraints/opportunities of the plan. Ms. Olson explained the next steps. The next Steering Committee meeting will be in the first couple weeks of December and then following that, the first public meeting will be scheduled.
- d. **Cheyenne Freight Mobility Study:** Mr. Mason reported. The consultants are Olsson Associates and Ayres Associates are the sub-consultants. The project is moving along well. There will be a forum on Wednesday, December 9th at the Library to go over the results of the inventory study. Ms. Hendon explained more on the inventory study. She explained the people she met with and some of the information they received.
- e. **Van Buren Plan:** Mr. Mason reported. This plan is in the current work plan. It may not continue, but if it does, it will just be a small planning plan, likely a 10% plan.

5. Update on current and upcoming local construction projects:

- a. **City of Cheyenne:** Mr. Hall reported for Engineering. The next phase of 19th St. will have a public meeting tonight. Construction on that will start in early 2016. Phase III of that plan will likely start next summer. The 26th St. drainage project is continuing. They are wrapping up design on Lake Minnehaha.
- b. **Laramie County:** Mr. Geringer reported. They are doing an overlay project.
- c. **WYDOT:** Mr. Morton reported. They are working on some overlays on I-25 and US-85.
- d. **Others:** Mr. Auker reported for LCSD #1. Meadowlark is under construction right now.

6. Other Business:

- None.

- Next Special Meeting: January 13, 2016
- Next Regular Meeting: February 17, 2016

-Andrea Allen, Chair, adjourned the meeting at 10:55am.

Respectfully Submitted:

Katrina Petersen, MPO Office Manager