

CHEYENNE METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING MINUTES

City Board of Public Utilities, 2416 Snyder Ave (& virtually on Zoom)

January 11, 2023, 10:00am



Attendance in person and via Zoom

Voting Members:	Molly Bennett, Chair Andrea Allen Justin Arnold Wes Bay Charles Bloom Tim Bradshaw Matt Butler Tom Cobb Jeff Daugherty Todd Eldridge Larry Gallagher Betsey Hale Renaë Jording Craig LaVoy (for Ms. Nemecek) Jef McMann Julianne Monahan Kristina Richardson Wayne Shenefelt Sally Stainbank Frank Strong Jeanie Vetter	Laramie County Public Works WYDOT (zoom) Laramie County Planning & Development (zoom) City Traffic Engineer City Development Director Cheyenne Regional Airport Emergency Management City Traffic Engineer (zoom) LCSD #1 (zoom) F.E Warren Base Planning South Cheyenne Water and Sewer (zoom) Cheyenne LEADS (zoom) City of Cheyenne, Transit City Public Works (zoom) Black Hills Energy (zoom) WYDOT Planning Mayor's Council for People with Disabilities (zoom) WYDOT Resident Engineer Lowe's Distribution Center (zoom) Cheyenne BOPU Parks and Greenway Planner
Non-Voting Members:	Richard Duran Kevin Erickson	FHWA (zoom) WYDOT Resident Engineer
Guests:	AT Stoddard Charity Henning Shane Paul David Cole Kevin Erickson Melanie Monroy Kayla Green	LSC Consultants (zoom) ARC of Laramie County Mayors Council for People with Disabilities (zoom) Cheyenne BOPU WYDOT Airforce WyoGCDD (zoom)
Staff:	Jen Corso Tom Mason Valerie Pickard Ginni Stevens Christopher Yaney	MPO GIS (zoom) MPO Director MPO Office Manager MPO Senior Planner MPO Senior Technician

1. Approval of the October 12, 2022, minutes: Tom Cobb moved to approved seconded by Juli

Monahan motion passes.

2. Introductions

3. Election of Chair and Vice-Chair:

Tom Mason: Currently Molly Bennett is Chair and Charles Bloom is Vice Chair.

Molly Bennett: I nominate Charles Bloom as Chair, seconded by Tom Cobb. Motion passes. Tom Cobb was nominated as Vice Chair, accepted by Tom Cobb, motion passes.

4. Presentation and recommendation of the *CTP - Transit Development Plan*

A.T. Stoddard: He presented the draft Cheyenne Transit Development Plan. We started this plan about a year ago, reviewing existing documents, evaluating existing services and ridership. Ridership decreased steadily from 2014 on the fixed route services. The direct service has been consistent throughout all the years it has been offered. Review of routes and stops pre-pandemic. We have offered community input via community survey, user survey, community meetings and a website. Our proposed transit service plan is 3 phases over the next 3 years. Phase one brings back two of the fixed routes, one on the east side and one on the west side, operating with hourly service with transfers downtown and the north Walmart, this includes complementary paratransit service. Phase 2 will add two more routes to total 4 routes. These will cover the east side and the south side, from Lincolnway, College to Pershing to the Eastside Walmart, with opportunities for transfers. Phase 3 will not add additional routes but expand the services provided, extending micro-transit until 10:00pm and Sunday service from 10:00am to 5:00pm. The comparison of previous fixed routes, our new plan there are very few stops that are not covered by the new plan. We can cover a larger area with micro-transit and cover the key areas with our fixed route service. Capital Improvements: Fleet replacement, electric vehicles, and potential transfer sites and hubs to include curbside and on-street. Public comment opportunities were an online video presentation, online survey, and the website. Next steps are public comment, presentations to MPO Committees, the City and the County. Then we will prepare the final TDP.

Renee Jording: There has been a lot of work put into this plan, AT has been patient with us and the public providing comment. We are looking forward to the future and work hard to get this in place as quickly as possible.

Have the numbers increased? Renee Jording: Yes, they are climbing slowly.

AT Stoddard: We will include 2022 numbers into the final plan.

Molly Bennett: Concerning the transit fleet, how does any downed equipment effect the plan?

AT Stoddard: We have a fleet replacement schedule, and will begin acquiring electric vehicles

Shane Paul: Have we looked at 24-hour coverage, benefits vs cost?

AT Stoddard: We did not do a detailed analysis, we will look at the benefit of extending the evening hours, that would be the first step, and if that went well, we could investigate 24-hr service.

Juli Monahan: Is there any idea on the phasing timing?

Renee Jording: This is listed in the TDP, but my goal is to get this into place as soon as possible.

Tom Cobb: Is there a way to add micro-transit to some of the new areas? Is there flexibility built into the plan?

AT Stoddard: That is really up to the local staff on how to implement new areas. The zones are flexible as we move forward.

Tom Cobb: I recommend approval of plan to Policy Committee, seconded by Craig LaVoy, motion passes.

5. Update on Other MPO Planning Projects

- a. *Colorado/Wyoming Transit Feasibility Study Tom Mason*: This project is to look at the feasibility to offer transit between the Front Range and Cheyenne. Project was completed by HDR, two public involvement online sessions, lots of public participation. I received the final report just yesterday, this will come before you in March.
- b. *Powderhouse Plan*: This plan is being done by AVI, the study is Dell Range to the Torrington highway. We had a open house in October, it was well attended with over 120 people attending, with 41 in-person responses to the questionnaires. The PlanCheyenne webpage has a nice story map of the project. The preliminary design is estimated to be done this month, with a public outreach meeting in March.
- c. *Van Buren Plan*: this plan is being done by Y2 Consultants between Lincolnway and Dell Range Blvd. The City is planning a storm sewer upgrade from the Whitney Ranch subdivision. Our steering committee meeting was done on Dec 1st, with another meeting on January 18th, and an open house meeting at Dildine on January 25th.
- d. *Southwest Drive Plan*: from US 30 Lincolnway south to College Dr. Benchmark Engineering was selected for this project.

Our next project will be the County Road Impact Fee Program. A grant was awarded to us for a Safe Routes to Schools Plan, the last plan was done 10 years ago. Local match is coming from CRMC and FORMAK, a nonprofit.

6. Update on current and upcoming local construction projects

- a. *City of Cheyenne Tom Cobb*: City overlay #1 is out, but over budget a little, City overlay #2 will be bid in the next 2 weeks. Yesterday we opened bids for the City 17th St. lighting project, about \$425k, which is about \$100k overbudget. Misc. concrete #1 and #2, pedestrian updates at Vandehei, the Carlson new signal installation. The Van Buren storm improvements bidding in March 5th Street bridge improvements, TAP grant for Hawk Systems on Pershing at Baggs and one in-front of McCormick Jr. High. Concrete slab repair project at Central and Yellowstone. Crack seal and patch that will be let this year.
- b. *Laramie County Molly Bennett*: We are in the process of building out a pavement management plan, this is out for RFP.
- c. *WYDOT – Wayne Shenefelt*: Contract patching projects, U.S. 85 corridor from Terry Ranch to College Dr. and Roundtop Rd, between Otto and Happy Jack. Parsley bridge is almost done. South Greeley Hwy retention pond is almost complete, Terry Ranch Rd has been awarded to Reiman, mill and overlay with a bridge replacement. U.S. 85/Chalk Bluff Rd left turn lane should let in February. I-25, U.S.85 extending the off ramp. Warning system for the Burlington bridge to notify over height vehicles. U.S. 30 project from Pershing to Christensen Rd. Highway safety project on I-25, Central Ave southbound on ramp.
Tom Mason: The Terry Ranch Rd overpass, do you know what months that is intend to be shut down? Wayne Shenefelt: Should be shut down March/April thru October.
Kevin Erickson: I-80 from Roundtop to Central slab repair, bridge rehab, and high-performance overlay. We have a DR project similar to Parsley, with heat straightening on the BNSF girders. Pedestrian overpass on I-25 bridge rehab, over the summer.
- d. *Others (LEADS, Warren AFB, LCSD #1, etc.)*
BOPU: Sewer rehabs, manholes, CIPP lining, waterline on Southwest Dr under the railroad tracks. We just advertised our north City tank project, new tank by Buffalo Ridge.
Tom Mason: Are they similar in design?
BOPU: Tbd, it will be a concrete standpipe. We are working with Tom Cobb and the City to

participate in some of their projects.

Jeff Daugherty: Coyote Ridge is finishing up in August, we have a funding request for 3 additional schools on the southside. Replacing all elementary's, replacing 6 with 2 K-4 and a 5-6 is likely.

Tim Bradshaw: We have 3 projects starting this summer: Phase 3 of the runway reconstruction project. No airline service from April to September. We are also adding a passenger jet bridge, expanding parking lot with rental car lot, and reconstruct the parking lot for the Post Office at 8th Ave.

Todd Eldridge: We have a few projects this spring. The first one is a new Airforce aviation facility, next to the Army Aviation Building. Other projects this fall, are the GBSD projects on the Base. There are two new buildings going up at Gate 5. The next project will be on the south side of the Base. Construction in the missile field is TBD. We received proposals for the EUL, and will determine which developer to use.

7. Other Business

- a. *None*

Next Meeting – May 24 unless there will be a Special Meeting
Meeting concluded at 11:10am