

# Cheyenne Metropolitan Planning Organization

Policy Committee Meeting

June 30, 2021

County Commissioners Meeting Room

310 W 19th, Suite 300



## Attendance:

### Voting Members:

Patrick Collins  
Ralph Tarango  
Troy Thompson

City of Cheyenne, Mayor  
WYDOT, District Engineer  
Laramie Co. Commissioner, Chair

### Non-Voting Members:

Dr. Michelle Aldrich  
Charles Bloom  
Wes Bybee  
  
Tom Cobb  
Juli Monahan

Cheyenne City Council Ward 3  
City Planning & Development  
WYDOT District Construction  
Engineer  
City Engineering  
WYDOT Planning

### Staff:

Jillian Harris  
Tom Mason

MPO Senior Planner  
MPO Director

Meeting was called to order at 3:01 p.m. by Commissioner Thompson

#### 1) Approval of the March 24, 2021 minutes.

Commissioner Thompson asked for a motion to approve the March 24<sup>th</sup> minutes. Mayor Collins moved, and Mr. Tarango seconded. Motion Passed.

#### 2) Budget Amendment to the *FY '21 Unified Planning Work Program*

Mr. Mason handed the budget amendment to the Committee. He explained the changes and said the HPMS traffic counts are increased to catch up on the number of 24hr. counts needed. The Walterscheid Plan change is to add to the Plan, which was previously excluded, the evaluation of the intersection of Fox Farm and Walterscheid. As Engineering was designing the traffic signal, they ran into utility challenges that will prevent the implementation of signals. Now the City must reevaluate to look at alternative intersection designs, e.g., a roundabout. The Henderson Greenway will be put on hold; the money originally programmed for Henderson went towards the changes for Walterscheid. Commissioner Thompson called for a motion to approve as there was no discussion. Mayor Collins moved to approve the budget amendment; Mr. Tarango seconded. The motion passed.

#### 3) Approval of the *MPO Planning Boundary*

Mr. Mason said the MPO recommends adjusting the MPO planning boundary. He explained the boundary changes. On the north edge, they added a few subdivisions, and on the east side of town pushed it eastward to add a few more sections due to subdivision growth. The southeast corner was reduced since it is outside the serviceable boundary and only oilwells are out there. It would be quite a few years before any growth would occur there. Mr. Mason said the Technical

Committee approved these changes at their last meeting. Mr. Tarango moved to approve, and Mayor Collins seconded the motion. Motion passes.

4) Approval of the *Existing Functional Classification Map and Urban Boundary*

Mr. Mason showed the map. He said the review began last winter. First, it was reviewed by County, City and MPO staff. Classification is determined by factors of length, connection to other roads, traffic counts (volumes) and the land uses the roads service. Urban functional classes are minor and major collectors, minor and principal arterials. The Technical Committee has reviewed it twice and recommended approval last month. This map update also involved the urban boundary. The dashed lines are roads that are proposed to be built within the next 5-6 years. Mayor Collins asked about what roads have changed. Mr. Mason said they added major and minor collectors, but the arterials are about the same. Mr. Mason said that for a road to receive federal funds, it must be included on the functional classification map. Mayor Collins moved to approve, and Mr. Tarango seconded. Motion passed.

5) Approval of the *FY '22 – '25 Transportation Improvement Program*

Mr. Mason said he sent out a revised Transportation Improvement Program (TIP) several days prior to the meeting. He showed the map that accompanies the TIP. The TIP is a federal requirement, and it shows what projects, at a minimum are federally funded. Those projects come from the approved Master Transportation Plan (MTP). For those projects to move forward for construction, they must be listed in the MTP and TIP. He asked the City, County, and State to provide a list of funded projects within the next 4 years. The Performance Measure targets are shown in Section 3. Safety is the number one goal. Other goals include the reliability of personal and freight miles, pavement, and bridge conditions. Mayor Collins had several questions regarding the target goals and current measures. Mr. Mason went over the tables in the TIP. These tables include the list of projects, categorized by Fiscal Year and source of funding (both federally and state/locally funded). Mr. Mason explained the self-certification page. WYDOT adds the MTIP to the State TIP (STIP) and then the Governor approves the STIP. Mr. Thompson called for a motion. Mayor Collins moved to approve. Mr. Tarango seconded. Commissioner Thompson asked if there was a copy for the Policy Committee to sign today. Mr. Mason said yes. The motion passed.

6) Update on MPO Planning Projects

a) *Converse Avenue Plan*

Ms. Harris said the team is beginning to review the final draft report as sections come in from the consultants. Once that is completed, they will begin the adoption process.

b) *East Park Greenway and Drainage Plan*

Ms. Harris reported that the MPO recently had a contract amendment for additional services which was approved by the City Governing Body. It is for additional hydraulic modeling and a 35% design for greenway south of the UPRR tracks in the LEADS open space. Ms. Harris said they are proverbially pushing the thousand-pound RR rock up the slope when dealing with UPRR. She said the Plan's recommendation are a win-win situation for UP, but there has been no movement with this project, regarding coordination with UP.

Mr. Cobb said they are meeting with Mr. Collier at the UP to discuss this project specifically. Commissioner Thompson asked where the location was. Ms. Harris showed that it is at E. Pershing where the new East Park will be on its southern border with UP. The project has really grown and will truly benefit our community.

c) *Walterscheid Blvd. Plan*

Ms. Harris said the MPO held the first public meeting on May 25<sup>th</sup> at Rossman Elementary. It was the first in-person meeting since the COVID-19 shutdown. The live virtual component was not as successful as anticipated; however, a recording of the presentation was added to the MPO website. Traffic analysis is ongoing, and the Fox Farm intersection has been added to the project with a contract amendment that Mr. Mason had already referred to in UPWP amendment discussion.

d) *East Pershing Plan*

Mr. Mason reminded the committee that project limits are from U.S. 30 to the Christensen Rd. intersection. They have selected Y2, a firm out of Jackson, who have joined up with local company Western R & D. They will start the project in two weeks when the contract is approved by the Governing Body.

e) *Transit Development Plan*

Ms. Harris said the RFP for the 2022 Transit Development Plan received three proposals. After interviews last week, they selected LSC consultants out of Colorado Springs to do the plan. LSC has teamed up with Fehr and Peers as a subconsultant. They hope to proceed with the project beginning in August. Dr. Aldrich asked if the MPO had any local firms bid on this contract. No, Ms. Harris said there was a firm out of Mesa AZ, and one out of Fort Collins, and then the one out of Colorado Springs.

7) Update on current and upcoming local construction projects

a) City of Cheyenne

Mr. Cobb reported for City Engineering. E. 12<sup>th</sup> & Meadow Drive is on hold. Miscellaneous concrete work is ongoing all over town. The 24<sup>th</sup> St. mill and overlay is going on right now but will finish after Frontier Days. The 26<sup>th</sup> St. storm sewer project has begun. The multi-use pathway for Frontier Park is coming soon. The 2021 crack seal is scheduled for the fall. They are going to re-do the intersection of Nationway and Ridge this year.

b) Laramie County

No report.

c) WYDOT

Mr. Bybee gave the WYDOT construction update. He said they have a lot of bridge work currently going on. They just finished bridges south of town on I-25. They will be starting on Horse Creek soon. The crews will be doing the County Club/I-25 structure after Frontier Days. They are almost finished with the I-180 structures over Deming Dr. The signal replacements are scheduled for 8<sup>th</sup> Ave. at Central and Warren and at Lincolnway and Evans after Frontier Days.

A contract patch for College Dr. from Pershing to Lincolnway is scheduled with concrete intersection repair. They plan on bridge work on South Greeley Highway at Allison Draw and also at Lincolnway and Crow Creek by Missile Dr. Lastly, WYDOT will be working on I-80 at Southwest Dr.

The projects for 2022 will be the Parsley Blvd. bridge replacement and an overlay for Warren Ave. from Lincolnway to 24<sup>th</sup>. In 2023, it will be the Terry Ranch Road from I- 25 to S. Greeley Highway. In 2024, Warren Ave. 24<sup>th</sup> to Pershing, as well as the reconstruction of US 30 from Pershing all the way to the UPRR near the Archer.

8) Other Business

a) FHWA Minute

Mr. Mason said Bryan Cawley wanted to be here, but he said there will be a new transportation planner, Jean Parlow, for the FHWA office.

b) There is a letter of support request from WYDOT for the RAISE grant going after money for I-80, I-25 and Lincolnway Interchange for \$300 Million.

c) Mr. Mason volunteered to hold a work session for the Policy Committee for next year's work program in early to mid-Aug.

d) Ms. Harris reported the MPO and City brought forth three emergency ordinances at the last Council meeting for micromobility dockless vehicles. They wanted to get ahead of the Bird company who expressed a desire to come here during Frontier Days. Staff started drafting rules that would need to be followed by scooter companies especially around Frontier Park. Mr. Mason stated that at the same time, the DDA was approach by a local events promotion group with the proposal to put out 30 scooters downtown and this was seen as a pilot program for the big companies yet to come. Ms. Harris talked about geofencing for scooters, i.e., where they can and cannot operate. Commissioner Thompson asked for the County-wide EMA to be looped into the establishing the boundaries for the scooters, as they would be responding to incidents around the parade routes and Frontier Park.

Dr. Aldrich asked was this so called "gentlemen agreement" about the scooters approved by the MPO Policy Committee's knowledge. Mr. Mason said no, because the ordinance was being worked on by MPO staff and City Staff. She asked for better communication in the future about things like this, because some of the Council felt blindsided by the "emergency ordinance".

*Next Meeting September 15, 2021 – FY '22 Budget (UPWP) approval*