

# Cheyenne Metropolitan Planning Organization

Policy Committee Meeting

September 19, 2018

Mayor's Conference Room, 2101 O'Neil Ave., 3<sup>rd</sup> Floor  
3:30pm



## Attendance:

Voting Members:	Marian Orr, Chair Tom DeHoff, P.E. Troy Thompson	City of Cheyenne, Mayor WYDOT, District Engineer Laramie Co. Commissioner
Non-Voting Members:	Amy Allen Ed Fritz Kevin McCoy Tim Morton Vicki Nemecek Walt Satterfield	City Engineer WYDOT WYDOT WYDOT City Public Works FHWA
Staff:	Tom Cobb Tom Mason Nancy Olson	MPO Senior Planner/Engineer MPO Director MPO Planner/Office Manager

1. Meeting was called to order at 3:00 p.m. by Mayor Orr
2. Approval of the June 20, 2018 minutes
  - a. Mr. Thompson moved to approve the minutes from June 20<sup>th</sup>. Mr. DeHoff seconded. Minutes were approved unanimously.
3. Discussion and Approval of an Amendment to the *FY '18 UPWP*
  - a. Mr. Mason went over the budget explaining each amendment items one by one. Mr. Thompson asked why the amount of PlanCheyenne doubled. Mr. DeHoff asked why the traffic counts were increased. Tom M explained that as the budget was shifted due to final contract amounts and lack of employee staffing, the unencumbered funds intended for the PlanCheyenne Update changed. The Traffic Count line-item increased due to the additional turning movement counts requested for the U.S. 30/Dell Range and Parsley Plan data needs. The questions were answered satisfactorily.
  - b. Mr. DeHoff moved to approve, Mr. Thompson seconded. FY' 18 UPWP was approved unanimously.
4. Discussion and Approval of the *FY '19 UPWP*.
  - a. Mr. Mason went over the next fiscal year budget. He reported that the FY '19 numbers were made up of PL funds and 5307 funds from FHWA and FTA. Each proposed project and the associated line item were explained.
  - b. Mayor Orr spoke about a Legislative Proposal that would provide low interest loans to cities for infrastructure. (.5% for 30 years) Mr. Mason recalled that PlanCheyenne's list

of projects would be a good place to start as there are several plans that have been done for projects on that list. If there is another project more urgent, it would be good to know as soon as possible to get a plan going for it. Ms. Orr & Mr. DeHoff thinks giving this to the Tech committee might be a good starting place.

- c. Mr. Thompson moved to approve the FY'19 UPWP and Mr. DeHoff seconded. Motioned passed.
5. Performance Measure (PM) and Data Sharing Presentation and PM Agreement Approval – WYDOT
    - a. Mr. Mason reminded the Committee that the MPO has already approved a couple of targets, but today Mr. Fritz will explain some additional targets needed that require committee approval.
    - b. Mr. Fritz supplied handouts and gave a presentation on the FAST Act requirements and WYDOT's recommendations. The PM and targets presented were:
      - i. Interstate Highways pavement in good and poor condition
      - ii. Non-Interstate Highways pavement in good and poor condition
      - iii. All NHS Road and Bridges in good and poor conditions
      - iv. Level of travel time reliability on Interstate and Non-Interstate roads.
    - c. Must accept WYDOT'S targets or set our own. Establish targets by the Nov. 18<sup>th</sup> deadline and report results in LRTP and TIP. Tom spoke about the MPO Performance Measure targets on these WYDOT roads. Kevin asked for clarification of the WYDOT targets vs. what WYDOT is recommending for the MPO to set as targets.
    - d. Mr. DeHoff moved to approve the recommended targets for the MPO. Mr. Thompson seconded. Motioned passed.
  6. Technical and Citizens' Committee Membership
    - a. Tom gave an update on the membership of these committees. We are currently down one member for the City and two for the County. MPO still needs someone from the trucking industry and someone from WYDOT safety. Nancy gave an update of the membership for the Citizens Committee. Mr. Thompson moved to approve new CAC members Dawn Fiscus and Clay Muirhead. Mr. DeHoff seconded, and the motion passed.
  7. Update on Planning Projects
    - a. *Whitney Plan* – Mr. Mason reported that AVI is still the consultant even after Mr. Cobb has come to the MPO. Tom will be meeting with AVI this week to see how the MPO will transition for both the Whitney and Parsley Plans. The Whitney project is close to being finished. We had the second public meeting at the elementary school and had a large turnout at the meeting and on the survey. Next step is the Planning Commissions.
    - b. *East Dell Range and U.S. 30 Plan* – Plan has started with Kimley Horn as the lead consultant with AVI as the sub-consultant. Thirty-five citizens attended the first public meeting at the Cheyenne Hills church. This plan is scheduled to be over in early spring. WYDOT has funds to rebuild US 30 in 2024. Reconstruction of Whitney Road from US 30 to Dell Range is scheduled with MPO funds (STP-U) in FY '22, as well.

- c. *Parsley Plan* – Tom M. reported that other staff at AVI will be managing that project. Not too much has been done yet excepting gathering data. WYDOT has done the reconnaissance for the I-80 bridge replacement that is scheduled in FY '22.
  - d. *Municipal Complex Pedestrian Plan* – Tom reported that this project involves all the public space between the city building, the parking structure, the Civic Center and the Senior Activity Center and Burke High Rise and the north parking lot. The consultants, Russell Mills and Ayres have had a City department head and Cheyenne Housing Authority walk-through and will be planning for a public meeting soon. Mayor Orr mentioned that the State of Wyoming Capital Complex might close off 24<sup>th</sup> to cars in front of the Capitol.
  - e. *Safe Streets Cheyenne* - Tom reported that this year we have been doing a speeding reduction campaign. This fall the campaign will target the High School drivers.
  - f. *Archer Greenway Connector* -Nancy reported that this project got started this summer with Ayres as the consultant. She showed a map of the area and pointed out where the existing Greenway is and how it stops at Campstool and HR Ranch Road. The first public input session was at Archer during the Laramie County Fair. Folks out there liked the idea of a soft-surface trail to be used with horses. An on-line survey ran concurrently, and most people told us they would bike a trail. At the Steering Committee it was discussed since the WYDOT facility will not allow a trail through it, the HR Ranch alignment would likely be used for the soft surface. Bike facilities with hard surface are going to be looked to get into Archer from the north.
  - g. *PlanCheyenne Master Transportation Plan*– The RFP should be coming out in a couple of months for the Long-Range Transportation and Land Use Plan. It might be delayed slightly to include working with Community Recreation and Events to update the 2004 Parks and Recreation Plan at the same time.
8. Update on current and upcoming projects
- a. *City of Cheyenne* – Ms. Allen reported. The City is looking at bidding Christensen this fall. The Prairie/Frontier Mall roundabout might get delay until next year after Frontier Days. Reed Rail Corridor RFP is progressing. Evers Blvd. design is almost complete to build next spring. Looking for FEMA grants for a Duff storm sewer extension from Holliday Park. Looking into the use of the ½ % State loan for storm sewer extension between 26<sup>th</sup> Street and Capitol Ave. Ms. Nemecek is working with the County to promote the 5<sup>th</sup> Penny Sales Tax on the November ballot.
  - b. *Laramie County* – Mr. Thompson reported that the big project is Iron Mountain Road paving; waiting on High West energy to move electric poles.
  - c. *WYDOT* – Mr. Morton reported that the westbound I-80 lanes from Archer to Central are very close to completion. They have started Horse Creek's mill and overlay. Removing bridges. Mr. Mason asked about Gate One closure for Warren AFB. Mr. DeHoff said it was delayed.

Mr. DeHoff mentioned that Roundtop Road will be used to bring people to the 2019 Thunderbirds Show on the AFB next year. Mr. McCoy is retiring in December.

- d. Others* – Mr. Satterfield gave WYDOT a compliment for Performance Measures data. Two weeks ago, FHWA hosted a meeting with FTA, the two Wyoming MPOs and WYDOT to discuss coordination of MTIPs, UPWPs and LRTP. FTA observed that there is great coordination effort.

Next meeting Wednesday, December 19, 2018 at the Commissioner's Conference Room

Respectfully Submitted:  
Nancy Olson