

Cheyenne Metropolitan Planning Organization

Policy Committee Meeting

June 20, 2018

County Commission Meeting Room, 19th and Carey, 3rd Floor
3:30pm



Attendance:

Voting Members:

Commissioner Linda Heath proxy for
Troy Thompson Laramie Co. Commissioner
Councilman Jeff White, proxy for
Marian Orr City of Cheyenne, Mayor
Tom DeHoff, P.E. WYDOT, District Engineer

Non-Voting Members:

Robert Briggs City Planning
Rob Geringer, P.E. County Public Works
Craig LaVoy City Public Works
Kevin McCoy WYDOT
Tim Morton WYDOT
Walt Satterfield FHWA

Staff:

Tom Mason Cheyenne MPO, Director
Nancy Olson Cheyenne MPO, Planner

Guests:

Jeff Dierksen Cheyenne resident

Meeting was called to order at 3:00 p.m. by Mr. DeHoff.

1. Approval of the April 11, 2018 minutes. – Commissioner Heath moved to approve and Councilman White seconded. Mr. DeHoff had a correction for the minutes. Page #4 under update on Current Projects. Corrections will be made. Amendment to motion was made by Mr. White.
2. Discussion and Approval of the *FY '18 – FY '21 Transportation Improvement Program*. Tom M. referred to the list of projects that were handed out. He said this is the year that the MPO only does amendments. The red highlighted projects notate the projects that have changes such as a change in cost, year or are newly added. He then went through all the highlighted projects explaining what they were and what the change was. One added project for the City was a TAP grant project. As per the CFD Transportation Plan and Traffic Study, they propose building a sidewalk along Carey Avenue and Kennedy on the Lions Park side. Mr. McCoy wondered about the two county projects that are STP-U projects and wondered why they were not listed under WYDOT. Tom said that the jurisdiction doesn't matter as much because the Federal funding has been identified. In the past within the City's list, the City managed those federal projects. The County usually has their projects managed by a consultant or WYDOT. Whoever is responsible for maintenance is usually how it is listed. Mr. Satterfield said the key to listing these projects is through consistency from year-to-year. Mr. DeHoff talked about a project that was listed as an FE Warren project. It was intended to

be let with another WYDOT project to take advantage of economies-of-scale. Now FE Warren has withdrawn that project. Walt said it should be removed then and Mr. Mason stated that if it was coming off the STIP then he will remove it from the Cheyenne TIP. Mr. White moved to approve with the amendments. Motion passed.

3. Discussion and Approval of an Amendment to the *FY '18 UPWP*.

- a. Tom M. said this is the MPO budget for the current fiscal year. The first change is for extra monies for a Senior Planner salary and benefits for the last two months of the fiscal year. Number two; Public Engagement, Parsley Plan, Archer Greenway Plan and Dell Range and US 30 contracts are the actual contract amount for those plans. The third one is a new planning project; Municipal Complex Pedestrian Plan. Mr. White asked about the reason for the Parsley Plan, Archer Greenway Plan and Dell Range and US 30 contracts to be more. Mr. Mason said after the firm is selected the cost envelopes are opened, then the contract is negotiated. Ms. Heath moved to approve the budget amendment, Mr. White seconds and the motion carried.

4. Update on Planning Projects

- a. *Whitney Plan* – Nancy said the consultants were getting close to finalizing the plan and there will be a second open house to get public feedback on the recommendations. It will be Thursday June 28th at Dildine Elementary School from 5 - 6:30 PM. We hope that the project will be going to the Planning Commissions in August. Tom added that finishing this project would allow the final design of Whitney between Dell Range and US to begin.
- b. *Parsley Plan* – Nancy reported the MPO has a signed contract and they met with AVI and WYDOT this morning to kick off the project. The main discussion was dates for the first steering committee in mid-July and the first public meeting.
- c. *East Dell Range and U.S. 30 Plan* – Tom reported that this contract has also been approved and they will be meeting with the Consultants to figure out a working schedule.
- d. *Safe Streets Cheyenne* – Tom reported that this year we will be doing a speeding education campaign. He reminded everyone that last year we did a roundabout and a bike safety campaign. Go to safestreetscheyenne.com website to view the new video and the program instructions.
- e. *Archer Greenway Connector* – Nancy reported that we have just selected Ayres to do this project. It will be a 10% design plan. With a substantial amount of public involvement, we will discover what folks might want to use the path for, what alignment is best and what type of surfacing is most desired. The first public input session will be at Archer during the Laramie County Fair. The Mayor will sign the contract on behalf of the City and the MPO Policy Committee as it is less than \$35,000.
- f. *PlanCheyenne Master Transportation Plan* – Still working on the scope of work to do this update. The MPO will be doing the Long-Range Transportation and Land Use Plan. Also, Tom is still discussing with Parks about doing an update to the 2004 Parks and Recreation Plan and where their funding will come from. Tom stated that long term details to all the roads and infrastructure for Sweetgrass, conversion of one-way streets to two-way will be included. Commissioners Heath asked if the plan could look at the possibility of transit routes out to the Archer Complex especially when the Events Center is up and running.

5. Update on current and upcoming projects

- a. City of Cheyenne – Tom reported that the Christensen design consultants are working out final utility relocations and the City intends on putting the project out to bid in late summer or early fall. The Prairie and Frontier Mall Drive Roundabout project is dealing with sidewalk and right-of-way issues, but it will go out to bid right after CFD. Civic Center Commons is moving along.
- b. Laramie County – Rob stated the big project is Iron Mtn. Road. They are working on culverts now and will be paving the unpaved part and widening the existing road. High West Energy is moving poles soon, and completion will be by the end of September. May was the highest number of permits processed in Laramie County ever. Microsoft has turned in another phase at the North Front Range Business Park. A new quarry out on Harriman Road is being permitted for a Colorado company.
- c. WYDOT – Tim Morton said that all the current WYDOT activity is focused on I-80 right now. Mostly slab repair and mill and overlays in both directions. Parsley is closed for a month to do pedestal repairs. Horse Creek is getting some bridge removal and replacement. Tom M. asked about the reconstruction of the I-80 & I-25 interchange. Tim said that AECOM was hired to prepare a 35% design for 3 lane on I-80, Jacobs Engineering will design the new interchange to 10%. Both projects have had scoping meetings. Tom DeHoff said that the City and County will be at the table for the interchange project that will include enhancements.
- d. Others –
 - i. FHWA - Walt said that July 19th is the deadline for BUILD program applications. It will be back next year as well. Tom said that the MPO did not have any project for the minimum amount of 5 million ready to go. Next year, maybe the Reed Rail Corridor.

6. Other Business

Next meeting Wednesday, September 19, 2018 at the Mayor's Conference Room

Respectfully Submitted:
Nancy Olson