

# CHEYENNE METROPOLITAN PLANNING ORGANIZATION TECHNICAL COMMITTEE MEETING MINUTES

City Municipal Building 2101 O'Neil Avenue, Room 208  
November 15, 2017, 10:00am



<b>Voting members:</b>	Andrea Allen	WYDOT
	Dennis Auker	LCSD#1
	Nathan Beauheim	City Public Works
	Robert Briggs	City Planning
	Sara Thompson Cassidy	Union Pacific RR (on phone)
	David Cole	BOPU
	Cliff Cox	Cheyenne Airport
	Kevin Erickson	WYDOT, Resident Engineer
	Mark Escobedo	City Engineering
	Rob Geringer	County Public Works
	Bruce Hattig	BOPU
	Rena Jording	Cheyenne Transit
	Kevin McCoy	WYDOT Planning
	Jef McMann	Black Hills Energy
	Wayne Shenefelt	WYDOT, Resident Engineer
	Jim Voeller	City Engineering
<b>Others:</b>	Walt Satterfield	FHWA
	Ed Fritz	WYDOT Systems Planning
	Talbot Hauffe	WYDOT, Local Gov. Transit
	Darci Hendon	Ayres Associates
	Rob Rodriguez	WYDOT, Local Gov. Transit
<b>Staff:</b>	Tom Mason	MPO, Director
	Jennifer Corso	MPO, GIS Coordinator
	Nancy Olson	MPO, Planner

-Andrea Allen, Chair, called the meeting to order at 10:02 a.m.

## 1. Approval of the September 20, 2017 minutes

- Mr. Beauheim made a motion to approve the minutes and it was seconded by Mr. Geringer. The September 20, 2017 minutes were approved unanimously.

## 2. Presentation and approval of the *Cheyenne Frontier Days Traffic Study and Transportation Plan*

- Mr. Mason introduced Ms. Hendon of Ayres. The contract was approved in mid-July and the work began immediately during Frontier Days this summer. The Public Open House was held November 1 and the plan is completed and now going through approval processes. Darci presented the goals and the short-term and long-term recommendations from this Study and Plan.
- The study looked at providing safety for pedestrians while finding ways to minimize the time the volunteers and police were in the streets directing traffic.
- It looked at providing a more efficient park n ride drop off, operations and circulation.

- Mr. Geringer made a motion to approve the plan and it was seconded by Mr. Beauheim. The Plan was approved unanimously.

**3. Presentation and approval of the *Southeast Greenway Trails Connector***

- a. Ms. Hendon briefly summarized the planning process and the recommendations of the Plan.
- b. The recommended crossing was the western most overpass pedestrian bridge which parallels College Drive and that crosses Campstool terminating at the traffic signal at Campstool Way.
- c. The estimated cost of the bridge is \$2.2 million.
- d. Mr. Geringer made a motion to approve the plan and it was seconded by Mr. Beauheim. The Plan was approved unanimously.

**4. Presentation and discussion on *Freight Reliability Performance Measure***

- a. Ed Fritz gave a presentation focused on freight and the performance measure Truck Travel Time Reliability, (TTTR). The MPO will need to set a 4-year target or concur with WYDOT by early March 2018. An agreement will be required between WYDOT and MPO which would include how we are coordinating. MPO's may want to set their targets higher than WYDOT's, but then the MPO might have to provide the data to WYDOT.
- b. Walt Satterfield, of FHWA clarified the program regarding the MPO's responsibilities. MTIP or LRTP will have to reflect projects that improve that performance measure. Safety has an annual reporting process and will be in the Master Plan update. There are no penalties for not meeting targets.

**5. Presentation and discussion on *Transit Asset Management (TAM)***

- a. Robert Rodriguez and Talbot Hauffe of WYDOT Transit presented. TAM is a business model that prioritizes funding based on the condition of transit assets, to achieve or maintain transit networks in a state of good repair (SGR). In July 2016, FTA issued a final rule requiring transit agencies to maintain, and document minimum TAM standards. The new standards will help transit agencies keep their systems operating smoothly and efficiently.
- b. Talbot presented the options for the MPO to accept the WYDOT TAM Plan or do their own.

**6. Update on other MPO Planning Projects:**

- a. ***Whitney Road Plan:*** Ms. Olson reported on the results of the comment cards and on-line survey from the Public meeting that was held at Dildine Elementary on November 8. There were 120 people who signed in but there was an estimate of around 150 who attended. One hundred forty-seven responses to comment cards and surveys have given the consultants a fairly good idea to what people want and do not like with the new corridor. Traffic signals at Dell Range and US 30 as well as sidewalks were some of the main things people wanted.
- b. ***Reed Avenue Rail Corridor Plan:*** Mr. Mason reported that the last Public Meeting had a great turnout, about 65 and the attendees were generally very supportive of the recommendations of the planning project. The Plan will be wrapped up soon and needs internal review and Steering Committee input before the final draft will be ready to bring to the Tech Committee approval. Tom estimates January for that.

**c. FY `18 Planning Projects**

- *PlanCheyenne Update* – time to begin this update. Hope to get Scope of Work/RFP out in January. It will focus on the Land Use /Transportation element this go around. \$80,000 budget each year at a minimum.
- *East Dell Range and US 30* – In 2008 this Plan was done and it including the *Christensen Railroad Overpass*. But since there is so much going on in the east side of the City, we are looking again at US 30 and Dell Range intersections to make sure the local agencies are very aware of the needs of these corridors.
- *Parsley Blvd.* from College Drive to the Ames Underpass. Since WYDOT is looking at replacing the bridge we need to know how wide Parsley must be to handle future growth and that will determine the size of the bridge.
- *Greenway Path* from Campstool out to Archer – would still like to get to this project this year.
- *SafeStreetsCheyenne* Campaign for safety education like what was done last year. There will be two other campaigns this year. Older driver and Transit users are a possibility.
- Robert Briggs brought up the idea of using some MPO corridor planning funds to help with the Comprehensive Drainage Plan for the City and County urban area. Rob Geringer suggested that this should be discussed in the PlanCheyenne Update. FEMA grant for Phase One requires a letter of intent turned in by the end of November. The Grant due in January 2018. Walt Satterfield stated that the FAST Act was expanded to include storm water runoff as it relates to surface transportation.

**7. Update on current and upcoming local construction projects:**

- City of Cheyenne – Mark Escobedo reported that the City just completed several miles of chip seal and will do several more next year. The 26<sup>th</sup> Street storm sewer interceptor project is wrapping up for winter. Finalizing design for Christensen Road, Frontier Mall Dr. and Prairie roundabout and just kicked off Evers Blvd. Tom suggested that the Frontier Mall Dr. and Prairie Avenue Roundabout be taken through the MPO Tech Committee since the design is paid for by the MPO.
- Laramie County – Rob Geringer reported there are no major projects, but the South Cheyenne Water and Sewer will be upgraded in East Jefferson from S. Greeley Highway to Avenue “C” next spring.
- WYDOT -Wayne Shenefelt reported. Finishing all 2017 projects. Just got started on the I-180/I-80 signal and lane modification. Sign upgrade on I-80 in the spring. Next year opposite lanes on I-80. Kevin Erickson reported on I-25 and I-80 projects.
- LCSD #1 – Dennis Auken reported that there is no new construction.
- Airport – Cliff Cox reported that the new terminal is going vertical now and on track to finish before next Frontier Days.
- Black Hills – Mostly they have System Integrity projects for this winter.
- Greenway – Mr. Escobedo reported two projects are under design: CB & Q rail trail and the Avenues Connector by Western Research and Development. Possible alignment changes on airport property along Airport Parkway instead of just following the road.
- BOPU – David Cole reported on the water and sewer projects around the area.
- Union Pacific – Sara Thompson Cassidy had nothing to report.

**8. Other Business:**

- a. The MPO new office is at 615 W. 20<sup>th</sup> Street, but the mailing address will stay at 2101 O'Neil Avenue.

Next Meeting – February 21

-Andrea Allen, Chair, adjourned the meeting at 12:08 p.m.

Respectfully Submitted:  
Nancy Olson