

**CHEYENNE METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING MINUTES**

May 19, 2010

Archer Complex

3931 Archer Parkway



Persons Attending

Tom DeHoff, Chairman	WYDOT
Tom Mason	MPO, Director
Mark Wingate	WYDOT
Gary Kranse	Laramie County Development
Matt Ashby	City Planning Services
Nathan Beauheim	City Engineering
Jeff Wiggins	City Parks & Rec.
Sreyoshi Chakraborty	MPO
Nancy Olson	MPO
Andy Dana	Ayres Associates
Gene MacDonald	Ayres Associates
Jennifer Corso	MPO
Joe Dougherty	Cheyenne Transit
Jim Elias	City Public Works
Frank Cole	SEWBA Development
Dale M. Keizer	SEWBA Development
Randy Bruns	Cheyenne Leads
Dale Steenbergen	Cheyenne Chamber of Commerce
Jake Kononov	DiExSys LLC.
Bryan Allery	DiExSys LLC.
Dennis Auker	LCSD1

Tom DeHoff called the meeting to order.

1. Approval of February 17, 2010 Minutes.

Minutes are approved without further discussion.

2. **Review and approval on the Amendments to the FY'10-13 TIP**

Tom Mason says that we are on a two year cycle for the TIP so every other year it is amended. Jennifer from the MPO Office has coordinated and compiled the list of TIP projects from all agencies. Tom points out that there is an edit on Page 4, concerning the TEAL application to WYDOT for streetscape enhancements for the roundabout on the East Pershing and Converse project. The \$42,000 needs to be changed to a \$100,000 which means \$400,000 federal and \$100,000 local match. If there are any additional modifications to the TIP list, then it needs to be sent to Jennifer in the next few days as it is expected to be reviewed by the Policy Committee at their upcoming June meeting. Nathan Beauheim notes that the City match for the TEAL grant is included in the \$2.17 million for the project and does not come out separately. And it should also be noted somewhere that all the projects listed for 2012 and 2013 is contingent upon voters approval of the 5th penny tax ballot. With the corrections as noted there is a motion to approve the amendments to the TIP. There is some further discussion. The amendments to FY 10-13 TIP is approved with the noted corrections which were mentioned before.

3. **Presentation and Final Approval of the Cheyenne Wayfinding Plan** – Sreyoshi provides an overview of this project. There are no major changes to the final document. Some technical inconsistencies and details were being worked out with the City Engineering and WYDOT staff. The draft final plan after several rounds of revision was again reviewed by MPO staff, City Engineering and WYDOT Traffic. This document was brought before the Technical Committee for review and approval. There is discussion on funding sources for this project. Sreyoshi says that funding is not identified at the moment. The total cost estimate for the project is approximately \$540,000. However the project can be implemented in phases and the MPO will look for grant opportunities to supplement City funding for this project. The committee makes a recommendation to approve the plan.

4. **Presentation and Final Approval of the Missile Drive Corridor Plan** – The draft plan for this project was presented before the technical committee for their review and approval at the February 17 meeting. The committee had made a recommendation to the MPO to hold additional discussions with the various City departments regarding the construction and maintenance costs of the gateway enhancements proposed in the plan such as landscaped medians and BNSF bridge enhancements. The MPO had extensive discussions with the various departments and added additional texts to the document which outlines the conceptual ideas and clearly states that during the process of finalization of the design, these concepts will be revisited and will be implemented only if adequate funding is available. Nathan Beauheim expressed concern over the preparation of plans which do not have

dedicated funding to be implemented. Dale Steenbergen said that it is very difficult to seek funding unless a plan is in place for a project. After discussion the Committee makes a recommendation of approval for the plan.

5. **Presentation on the Intersection Safety Analysis and Audits** – DiExSys LLC provides a final presentation of this study. They summarize their methodology and provide a few examples of the recommendations included in the study. This study is expected to be presented to the City Governing Body and the County Commissioners for their acknowledgement of receipt. This document can be used as a guide to implement safety improvements to intersections in the future.
6. **Update on Freight Routes** – Tom Mason provides an update. The subcommittee has been meeting. A few copies of the draft map with the recommended routes are here for those who want to take a copy and provide feedback to us. We expect to provide a final map to the Committee at the next meeting.
7. **Update on MPO Planning Projects**
 - a. **Pedestrian & SRTS Plan** – Nancy Olson provides an update. There is not too much to report at this time. They are still waiting on a few final reviews and comments on the SRTS Plan. And they have just heard that the draft for the Pedestrian Plan should be coming in next week. So the copies will be made available on the MPO website.
 - b. **Interchange Enhancement Workbook** – Tom Mason provides an update. The MPO has been working with the City, County and WYDOT over the last couple years for the design and construction of the various interchanges in the area including Randall Interchange, High Plains and Vandehei Interchange. Therefore we have come up with a design workbook with ideas for interchange enhancements. These design ideas are being documented into the workbook by Nolte Associates so it can be Cheyenne’s unique look for interchange enhancements in the future. This document is being reviewed internally by our Staff and will be sent to WYDOT and other agencies shortly for their review. After this it will be available for public comment at Planning Commission and will be presented to the MPO committees and the Governing Body for their approval.
 - c. **County Road Standards** – Benchmark is on contract to provide assistance with the Road Standards as the County updates their subdivision regulation and zoning code. Several drafts have been done and reviewed. Gary Kranse says that they have been working on a few different road cross sections and will work with the City closely on this. They are looking at some urban cross sections and some narrower roadway sections appropriate for rural areas as well. Gary says that they hope to get this to the Board for adoption around September.
 - d. **Safety Plan Implementation** – Sreyoshi reports on the Battle of the Belts project. As a result of this

initiative all three high schools increased safety belt use, with Central showing the largest improvement of 15% increase. This event was kicked off with Alive at 25 Assemblies at all 3 high schools on safe driving practices and the importance of wearing a safety belt at all times for all students. During the first week of May, drivers or passengers at each of the high schools who were observed by school resource officers wearing their safety belts received prizes to reward students for good behavior and to encourage all students to wear safety belts. Prizes include a student-designed t-shirt promoting safety belt use, iPod Shuffles funded by the WyHy Federal Credit Union, and special event tickets donated by the University of Wyoming. The winning high school was determined based on a comparison of safety belt use field surveys conducted at the high schools before and after the Battle of the Belts initiative. Central High School won the competition by increasing safety belt use from 55 percent to 70 percent, and earned a prize of \$2,000 for the school. Triumph and East High Schools also showed improvement in buckling up, each increasing use by 10 percent, and each receiving a check for \$500 recognizing their participation. A wide range of Cheyenne organizations was involved in event planning, including the Cheyenne MPO, Cheyenne Police Department, Cheyenne Regional Medical Center, Wyoming, DOT, Central High School, Triumph High School, East High School, and the Mayor's Youth Council.

8. **County Presentation on Archer Plans** – Gary Kranse provides an update. He presents copies of the Archer map to the Committee. He says they have been working on the first phase of the project laying out the first phase of the roadway and three buildings and first phase of the shooting facility. One of the goals of moving out here was to see the construction as it progresses. They are looking at getting out the bid sets out by March but that may be postponed a few weeks because the plans are still being worked on. They will probably be bidding the project in mid June. The goal is to try to go to construction late July. Like most projects they are over budget right now and are hoping that the bids will come in low.

9. **Update on current and upcoming local construction projects**

a. **City of Cheyenne (West & East Pershing, Carey/Pioneer, Transit Bus Stops, etc.)** – Nathan Beauheim does not have an update at this time. The projects are moving along and they expect to begin paving for the Carey/Pioneer project probably next week. Joes Dougherty says that the bid for the Transit Bus Shelters came in about \$150,000 lower and therefore a few additional shelters are being added to the project. So that would include roughly 60 shelters. Jeff Wiggins says that a 1 mile section of the greenway from College Drive to Hot Springs Ave is under construction right now. If you come off the interstate on to College Drive and look over your right, you can see the bridge that was placed over the section that connects onto the Sun Valley neighborhood. This bridge was just placed yesterday. The dirt work is expected to begin as soon as the precipitation is done. This should be done in roughly 6 weeks time.

b. **Laramie County (Clear Creek Parkway, etc.)** – Gary says that the Clear Creek project is moving along briskly. The overpass is almost done and there was a change order yesterday to deal with the intersection of High plains and Clear Creek Parkway.

c. **WYDOT (I-25/Randall, High Plains Interchange, Lincolnway, Vandehei Interchange, etc.)** – Tom DeHoff provides an update for WYDOT projects. There are a few things that remain for the Randall project. The work at Missile Drive is expected to be completed this week. At the High Plains interchange, paving has been done so that traffic can be put up on the ramps in order to hang the middle girders. It will be done at night and at that time the interstate traffic will be directed through the ramps. They have now begun paving at West Lincolnway as well. Southwest drive is closed right now but will be opened by Saturday. With Vandehei Interchange project, things are moving along in time and is expected to be let in October.

d. **Others (LEADS, Airport, Warren, LCSD #1, etc.)** – Randy Bruns says that NCAR is expected to break ground in early June. The NCAR construction is expected to cause additional traffic on Happy Jack Road. We will be opening up two more access points on to Happy Jack. The General Electric and UW Coal Gassification project is in the East Park and is expected to impact Campstool and Christensen Road during construction in the first quarter of 2011. As for Swan Ranch Rail Park, as soon as viable agreements can be reached on things like accesses, additional construction activities and site work can be expected to begin. Another transportation topic not addressed yet is that American Airlines will provide two flights a day out of Cheyenne to the Dallas/Ft Worth Airport. That will put increased traffic and parking burdens in and around the Airport. Dennis Auken from School District says that the design for Goins Elementary will start next week and construction is expected to begin next spring. Dale Steenbergen says that he does not have any additional updates other than that they are looking at bringing some C-130s models in and so looking at expanded fire fighting capabilities around the Airport.

10. Other Business

a. **Other** – Tom Mason reminds everyone to provide ideas to the MPO for their next year's work program. The big project would be the Master Transportation Plan update for PlanCheyenne. Next meeting is in August, 2010.

Meeting is adjourned.