

**CHEYENNE METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING MINUTES**

February 9, 2011

4th Floor Old County Planning Office

Suite 400, 310 W. 19th Street



Attendance:

Voting members:	Nathan Beauheim	City Engineering, Vice Chair
	Jim Elias	City Public Works
	Matt Ashby	City Planning Services
	Gary Kranse	Laramie County Planning
	Leo Pando	Laramie County Public Works
	Don Beard	Laramie County Public Works
	Andrea Allen	WYDOT
	Tim Morton	WYDOT
	Kevin McCoy	WYDOT
	Neil Whitehead	LCSD 1
	Dale Keizer	SEWBA Development
	Frank Cole	SEWBA Development
	Todd Eldridge	FE Warren AFB
	Dale Steenbergen	Chamber of Commerce
	Randy Brun	Cheyenne LEADS
Non-voting members:	Joe Dougherty	Cheyenne Transit
	Jeff Wiggins	Parks & Rec
Guest:	Bruce Perryman	AVI
	Brad Emmons	AVI
Staff:	Tom Mason	MPO, Director
	Sreyoshi Chakraborty	MPO
	Nancy Olson	MPO
	James Sims	MPO

Nathan Beauheim, Vice Chair, called the meeting to order as the Chairman is absent.

1. APPROVAL OF THE OCTOBER 5, 2010 MINUTES.

Minutes are approved without further discussion.

2. ANNUAL ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Tom DeHoff was the chair and Nathan Beauheim is the current vice chair. Frank Cole nominates Doug Vetter as Chairman and Don Beard as Vice Chair. Tom mentions that it is actually Nathan Beauheim who is the formal representative from the City. Following discussion, Don Beard is nominated for Chair and Andrea Allen is nominated as Vice Chair. The nomination is approved unanimously. Nathan Beauheim hands over the chair to Don Beard.

- 3. DISCUSSION AND APPROVAL OF THE CHEYENNE AREA FREIGHT ROUTES MAP –** Nathan Beauheim provides a background and update on this project. This map before the Committee is a result of multiple drafts that were done over the past several months. Assuming that the Technical Committee is okay with this map, the next step is to write some ordinances on the City's side. There are three primary things associated – adoption of a Truck Route Map, definition of a Truck for purposes of prohibition, and a permitting process for oversize and overweight vehicles. Kevin McCoy asks if the Freight Map would be forwarded to the Policy Committee for approval before the next steps. Nathan says yes. The Freight Routes map is approved unanimously.
- 4. PRESENTATION AND UPDATE ON SWAN RANCH RAIL PARK DEVELOPMENT –** Brad Emmons and Bruce Perryman from AVI provide a presentation on the ongoing developments within the Swan Ranch Rail Park. They provide a history and background of what has occurred over the past several years in and around the vicinity of this rail park. In summarizing, Bruce Perryman says that the developments in this area have a big impact in the local economy since goods can be shipped over here from any part of the country and can then be loaded to a truck for delivery. Brad Emmons talks about the individual development plats that are going through right now. Midwestern Pipe, Jebro, a manufacturing building through Leads, additional commercial office buildings etc. are some of them. Utilities are expected to be completed by June of this year. Bruce also summarizes the infrastructure that is going in. One of the biggest challenges with this project has been that it is very dynamic; therefore flexibility has been key in this whole process. Tom asks if the Union Pacific spur is in full design stage or not. Bruce says that a 10 percent design is turned in to UP and they will review and provide their approval. After that the actual design will be done. Nathan Beauheim asks how the City should keep pace with the developments that are occurring. Bruce Perryman says that frequent and good coordination and communication is useful but that the schedule has been really aggressive and it has been difficult for them to keep up with the developments that have been occurring as well. Tom asked if there is any other ongoing development in the country which is similar in scale. Randy Bruns says that only in the port areas, however none inland. Tom Mason mentions that the big project for the MPO this year is to update the transportation element of our Comprehensive Plan, PlanCheyenne. Things have changed a lot in the past 5 years and therefore the transportation and landuse plan will change quite a bit with huge impact from freight as a result of these developments.

5. UPDATE ON MPO PLANNING PROJECTS

a. Safety Plan Implementation – Sreyoshi provides a summary of the implementation projects for this year which got funded through 402 Highway Safety Grants. The projects are:

- Technical support for an Alternative Transportation Program in Cheyenne to reduce DUIs
- Alternative Transportation to start a Transit Buddy Program for Older Drivers
- Distracted Driver Campaign

Preliminary planning for all three projects have begun. The MPO will assist with developing the marketing materials, in the form of posters, coasters, and newspaper advertisements etc. for the Wyoming Safe Ride Program, funded through a grant to the County Liquor Commission. For the distracted driving campaign, there will be two separate components. The first would be to target high school students and the other would focus on workplace, through a presentation to members of the Chamber of Commerce. The final program is a pilot initiative to assist older drivers in making a transition from driving to other alternative forms of transportation such as the transit. A series of informative presentations coupled with a real time bus tour would be utilized to explain the Cheyenne Transit System to the seniors. Nathan Beauheim asks for an update on the crash numbers. Sreyoshi says that the crashes have fluctuated quite a bit over the past few years. They went down in 2007 and a good part of 2008, but have increased since then. One of the tasks at the next Emphasis Area Team Meetings would be to revisit the latest crash numbers again and review the trend.

Nathan also asks if there are any other age groups that are over represented in distracted driving crashes. Sreyoshi says that there is data, as well as general anecdotal observation from the Cheyenne PD that older drivers are driving distracted. Hence one component of the campaign will be to target adults through the Chamber of Commerce.

b. **Interchange Enhancement Workbook** - Tom Mason provides an update. This workbook was provided to the District Engineer's office. The MPO is still waiting for their comments. After receiving comments from WYDOT, the workbook will be subsequently sent to other groups and agencies for review.

c. **South Greeley Plan** – Nancy Olson provides an update. Felsburg, Holt and Ullevig is the primary consultant for this project. Project started in November last year. The goal is to work with all stakeholders to create a mutually agreeable conceptual plan for this corridor that has policies and guidelines for future developments. All modes will be accommodated safely. Steering Committee has been formed and the consultants are doing a lot of traffic data analysis at the moment. Nancy mentions that she will have a booth at the South Cheyenne Community Showcase on February 25 and 26 to share more information about this project with the public. Near the end of March will be the first public meeting.

d. **Fox Farm Corridor Plan** – Nancy Olson says that AVI, p.c. was the firm that was hired to work on this project. This project is similar to S.Greeley Plan; however, it is more targeted. Several workshops are planned to discuss landuse and development patterns along this corridor. It will outline a road network that would be able to serve that area. A design for the actual corridor itself will be developed. A Steering Committee was identified and held a kick off meeting. There will also be a table for this project at the South Cheyenne Community Showcase. A public meeting for this project is also scheduled at the end of March in Arp Elementary School.

e. **On-Street Bike Plan and Greenway Plan Update** – Sreyoshi Chakraborty provides an update and overview of this project. Project was kicked off in November and Alta Planning and Design is working on this. The first step in this process was to form the Bicycle Advisory Committee. The Committee met in November and also participated in a bicycle tour of Cheyenne to experience first-hand how the non motorized systems functions in Cheyenne. Following the BAC meeting, a daylong technical Workshop was held in December by Michael Ronkin, a bicycle planning and design expert. This workshop was geared towards City, State and County technical staff who are involved in designing, installing and maintaining bicycle facilities. Currently a lot of background review and analysis is being conducted. Another BAC meeting is coming up in the last week of March, which would be followed by the first public open house.

f. **I-25/Central/Gate 5**– Tom Mason provides an update. A draft document was prepared and is being reviewed by the Steering Committee and agencies involved. The public meeting was postponed. Kevin McCoy says that they are getting ready to put it up on the website which would also be the time for public review and comment. The Plan should be up in the website for about 3 to 6 months to provide everyone an opportunity to review and provide feedback.

g. **County Land Use Regulations** – Gary Kranse provides an update. The document is expected to go to the Planning Commission tomorrow night. It will then be forwarded to the Board of Commissioners.

h. **City UDC** – Matt Ashby says that they are progressing with a smaller review committee making in depth review and comments and progress. Matt says that he foresees several months before this is finalized.

i. **Roundabout Education** – Tom Mason says that there is not much of an update. He asks everyone to keep an eye on the City and MPO webpage on educational materials which are up there.

6. UPDATE ON CURRENT AND UPCOMING LOCAL CONSTRUCTION PROJECTS

a. **City of Cheyenne** – Nathan Beauheim provides an update. West Pershing is moving along; WYDOT and TriHydro are working on that. East Pershing is expected to have a 90 percent design plan in about 2 or 3 weeks. Critical path on that one right now is ROW acquisition. Transit bus stop project is complete. They are getting ready to put out a whole slate of paving projects for the coming year. Nathan mentions that they were looking at working on Logan between Nationway and Pershing in late 2012 or early 2013. They met with BOPU and found out they are planning a new water main on Logan for a system tie in which is identified in their master plan. Snyder construction between 24th and Pershing is postponed to two construction seasons of 2013 and 2014. After that they will work 19th Street between Snyder to Logan in two separate sections.

b. **Laramie County** – Gary Kranse provides an update. He says construction at Archer is moving on very quickly. The other construction projects are at halt for now because of the weather. Don Beard mentions that one of the projects for which they have partnered with the Swan Ranch Rail Park is the Clear Creek Parkway to get it completed. There is some money left over which they have made a request to the State to be used towards the road program to extend the 5 lane curb, gutter and sidewalk section further. The other project which may be out to bid (utilizing SLIB money) is the reconstruction of Avenue C between Fox Farm Road and College Drive. The surface condition of that road is very bad. Some open drainage with sidewalk will be done so it is expected to look different in the future. This project should improve the walkability of the neighborhood and bring the road into compliance with the standards. Don also mentions that with the oil play they are seeing a lot of traffic pressure on the existing system. The current revenue system is not able to address the current needs as well as the destruction with the additional pressures on their roads. Gary also mentions that a drainage project on Mr. Kaizer's property was started in January which includes creating wetlands along the Dry Creek area within his property. It is adjacent to Pershing along Whitney and this project is expected to be wrapped up by June. A neighborhood meeting is expected to be done when it gets a warmer.

c. **WYDOT** – Tim Morton provides an update. High Plains is almost completed now. The Visitor Center will be selecting bidders soon. The West Pershing Project with TriHydro is scheduled for February 2012. Lately some inventory for the I-180 is being done with respect to ADA and sidewalk issues so that corridor can be upgraded. Reiman is on schedule for the Vandehoi project. The sub structure has been done, earthwork for temporary ramps is done. A public meeting will be done mid March. Don Beard asks what the completion date is. Tim says that the plan is to complete it before Frontier Days. There is a question on a project addressing sidewalks on College Drive. Andrea Allen says that the ADA ramps from Pershing to Dell Range on College will be upgraded.

d. **Others (LEADS, Airport, Warren, LCSD #1, etc.)** – Nancy Olson requests additional clarification on the inventory on I-180. Tim Morton says that this is a very preliminary inventory and look into upgrading the ADA ramps. Randy Bruns says that they are starting work on the second phase in the North Range Business Park in conjunction with NCAR project. All the roads which are incomplete will be completed and the landscaping and detention ponds will be done. NCAR will complete their construction in the fourth quarter and a grand opening is expected in a year. Todd Eldridge from FEWAFB says that due to a new security system that was installed traffic is backing up in town. Therefore they will have to figure out more queuing space to prevent traffic backing up into the interstate area and town. Wyoming Military Department also has a master plan for Gate 5, which is almost at 95 percent design stage. LCSD1 had no updates.

10. Other Business

a. **Other** – Next meeting is in May 2011
Meeting is adjourned.