

**CHEYENNE METROPOLITAN PLANNING ORGANIZATION  
TECHNICAL COMMITTEE MEETING MINUTES**

**October 5, 2010**

**Room 208**

**2101 O'Neil Ave**



**Persons Attending**

|                              |                        |
|------------------------------|------------------------|
| Doug Vetter, Acting Chairman | City Engineering       |
| Tom Mason                    | MPO, Director          |
| Matt Ashby                   | City Planning Services |
| Tia Raamot                   | City Traffic           |
| Dale Keizer                  | SEWBA Development      |
| Leo Pando                    | Laramie County         |
| Andrea Allen                 | WYDOT                  |
| Sreyoshi Chakraborty         | MPO                    |
| Nancy Olson                  | MPO                    |
| James Sims                   | MPO                    |
| Joe Dougherty                | Cheyenne Transit       |
| Rory Renfro                  | Alta Planning + Design |
| Frank Cole                   | SEWBA Development      |
| Jim Elias                    | City Public Works      |
| Tom Bonds                    | FHWA                   |
| Jeff Wiggins                 | Parks & Rec            |
| Neil Whitehead               | LCSD 1                 |
| Ed Waddell                   | FE Warren AFB          |
| Todd Eldridge                | FE Warren AFB          |
| Kevin Mc Coy                 | WYDOT                  |

Doug Vetter called the meeting to order as both Chairman and Vice Chairman are absent.

**1. Approval of May 19, 2010 Minutes.**

Minutes are approved without further discussion.

**2. Presentation by ALTA and Recommendations of the SRTS/ PED Plan**

Nancy Olson introduces the project. The Plan is a roadmap towards making Cheyenne more pedestrian friendly, especially with respect to providing safe walking options to school children. The Plan was approved last night by the City Planning Commission. It is expected to go before the County Planning Commission, City Governing Body, County Commissioners and Policy Committee for approval as well. Rory Renfro provides a detailed overview of the project. This was an extensive effort with involvement by various agency representatives, especially Engineering Department, 27 schools in the Cheyenne area and LCSD #1 Traffic Safety Committee. The Plan has two stand alone documents including a SRTS section and a Pedestrian Plan segment. The recommendations include the 5 E's of engineering, education, enforcement, EMS and encouragement. Ed Waddell asks for the top five recommendations in the plan. Rory goes over some of the corridors that consistently rose to the top in terms of needing improvement. They include corridors such as Ames Ave, Lincolnway, Avenue C, Morrie Ave, Vandehei interchange, Pershing and several intersections. The improvements will be more site specific and could be a host of things such as sidewalk infill, widening of sidewalks, connection to greenway, detachment, etc. The plan provides suggestions on what these improvements could be. Kevin McCoy mentions that credit should be given to federal highways for providing much of the funding for these efforts. Rory agrees and says that through the SAFETEA-LU Legislation, every state is guaranteed no less than 1 million dollars for pedestrian improvement projects such as SRTS funding. Ed asks if there is any news on what the next bill will provide for this work. Rory says he has not heard anything about this yet. Frank Cole mentions that on the intersection of Dell Range and Converse, cars going north bound on Converse and making a right turn would be turning at the same time as people crossing Dell Range which is not a good idea. Also, maintenance of sidewalks is an issue; it is generally the responsibility of the adjacent property owner. There is a motion to recommend approval of this Plan to the Policy Committee for adoption. The Plan is approved unanimously.

3. **Presentation and approval of the Cheyenne Area Freight Routes Map** – James Sims provides an update on this effort which has been ongoing for a while. The biggest changes from last time are the definitions which are being rewritten as the City Ordinance is expected to be updated in the near future. Tia Raamot says that the current document is a scheduled based ordinance that lists various routes and the City wants to move to a map based ordinance which is easier to follow and can show concurrent routes in the map. Frank Cole says that he is concerned that Parsley and Pershing between Lincolnway and Converse is not on the map. James says that the sub-committee that has worked on this map extensively felt that truck traffic should be discouraged on Pershing and on Parsley and that Ames Underpass could be a concern. Tia also mentions that trucks would not be prohibited in any of the streets not in the list but that the routes in the map would be the preferred options for movement of truck traffic. There is further discussion on issues of local deliveries and the best way for the trucks to get onto a preferred truck route. Tom Bonds suggests that the yellow line for local deliveries could be eliminated and the functional classification of that street could be displayed in the map. Ed Waddell says that industrial and commercial areas which generate truck traffic could be overlaid on the map using GIS. Doug Vetter requests a motion for either approval or further work on the map as presented to the Committee. After additional discussion, it is agreed that another iteration of the map will be done based on the concerns brought up today and will be brought before the Committee at the next meeting for approval. Leo Pando makes a motion to postpone this item till the February 16 meeting and requests that James do another meeting with the sub-committee before that. This motion passes unanimously.

#### 4. **Update on MPO Planning Projects**

a. **Interchange Enhancement Workbook** – Tom Mason provides an update. This workbook was provided to the District Engineer's office. The MPO is still waiting for their comments. After receiving comments from WYDOT, the workbook will be subsequently sent to other groups and agencies for review.

b. **Safety Plan Implementation** – Sreyoshi provides a summary of the implementation projects for this year which got funded through 402 Highway Safety Grants. The projects are:

- Technical support for an Alternative Transportation Program in Cheyenne to reduce DUIs
- Alternative Transportation to start a Transit Buddy Program for Older Drivers
- Distracted Driver Campaign

Sreyoshi says that the details of the projects have not been worked out yet. The projects are expected to begin in October. Following that, the emphasis area team meetings will meet and that would be the opportunity to begin preliminary planning and fine tuning details of each of these individual projects.

- a. **South Greeley Plan** – Nancy Olson provides an update and overview on this project. She says that they are still waiting to get the contract signed at this time. The Consultant is on board and Nancy will be working over the next few weeks on getting a Steering Committee formed who will be guiding this planning project. The Consultant selected for this project is Felsburg, Holt and Ulevig.
- b. **On Street Bike Plan and Greenway Update Plan** – Sreyoshi provides an update and overview of this project. Currently, the scope of work has been finalized and the final contract with the SOW is expected to be taken to the Governing Body for approval. The Consultant firm selected for this project is Alta Planning + Design. Ed Waddell points out that the pedestrian and bicycling network should be connected and integrated wherever possible for greater efficiencies and to build a longer system with less dollars. Sreyoshi points out that the Bicycle Plan will build off the Pedestrian Plan, however with respect to design guidelines there are limited options available currently that allow flexibility. The Plan will provide a handbook which will look into innovative design options in a more constrained environment which will allow for greater flexibility in the future.
- c. **Fox Farm Road Plan** – Nancy Olson says that AVI PC. was the firm that was selected to work on this project. At this time they are working on modifying the Scope of Work and are waiting for the Consultants to provide a revised version. Again, for this project a Steering Committee will be working closely. This Steering Committee will be largely similar to the one working on the South Greeley project.
- d. **I-25/Central/Gate 5** – Tom provides an update. WYDOT is managing this Study. The draft document was completed in June and comments were provided back to them. Tia and Tom provided comments back to them on behalf of MPO and City. The Consultants are now making changes to the document which will then expect to be put forwarded for public review and there will be a public meeting on November 17 at the Lions Park Community House from 5:00 to 7:00. Ed Waddell says that they were expected to receive some information on the design alternatives but have not received anything yet. Tia confirms that she is waiting for additional information as well.
- e. **County UDC** – Gary Kranse is absent. Frank Cole says that there had been some discussions at the County Planning Commission Meeting.
- f. **City UDC** – Matt Ashby says that the document is currently in the Mayor's office, awaiting recommendation on how he would direct staff to proceed with the project.
- g. **Roundabout Education** – Tom Mason says that a contract has been signed with Ayres Associates. The education initiative will begin in the fall and they are expected to do a big event, maybe set up a pseudo roundabout to educate people how to drive around a roundabout. They will also develop extensive education materials that we can all share with different groups and educate them about roundabouts. Ed Waddell says that he has had a lot of experience with roundabouts while working in Michigan and other states. Generally public acceptance before construction is about 2/3 opposed to it. This has been a general trend in all the states that he has had experience with. He points out that for public education; videos had

been fairly effective which had been aired on public television.

h. **Brownfield Grant Application** – Matt Ashby provides an overview. This is a consolidated effort by the City, County and DDA to put together a grant request application to look at Brownfields in the downtown area which provides opportunities to advance storm water drainage improvements. There are several spin-off benefits to this as well including downtown redevelopment and some mitigation factors to improve the safety of the transportation system in the downtown area. Matt also reminds the Committee that a Conference is being organized called the Buildings, Business and Bankers, Partners for Preservation Conference and will be hosting Dana Crawford who was the pioneering developer for the Lower Downtown area in Denver. Tom also mentions that the grant application is being funded by the MPO and Ayres has been contracted to work on it. Doug asks when we should expect to hear about it. Matt says next spring would be when they notify the grant recipients.

## 5. Update on current and upcoming local construction projects

a. **City of Cheyenne (West & East Pershing, Carey/Pioneer, Transit Bus Stops, etc.)** – Doug Vetter provides an update on City's projects. This has turned out to be a very busy summer, but several things have been accomplished including the inlet repair, crack sealing, intersection repairs early this summer. The 2009 city overlay has been completed and are now working on the 2010 overlay which started out with the Vandehei project. That has just been completed and opened up. The transit bus stops are progressing well. Completion is expected in January. Doug asks Joe what feedback he has received about this project. Joe says things are progressing well and it has been very positive. Joe mentions that there could potentially be some leftover monies which will probably be used to buy some screens for wind protection which would be very beneficial here. The other big project nearing completion is the Carey/Pioneer project. Paving is complete. There is some streetscape work left and some utilities including manhole linings that still remain to be done. Another big project is Dell Range. Paving was completed last week and the wear course is down. Striping is expected to be done in the next couple days which will essentially complete the project.

b. **Laramie County (Clear Creek Parkway, etc.)** – Leo Pando provides an update. Things have been extremely busy with the oil exploration interest in the County. There have been permits for oversize and overweight trucks on the County roads keeping them really busy. Doug asks how many wells have gone in the County right now. Leo says that he is not sure if there is any operating well right now but there may be one going into operation in the King Ranch area very soon. He says that there are 14 locations where they are working right now and 52 semis need to bring in water for each one of them. There is some additional discussion on construction progress at the Archer Complex.

c. **WYDOT (I-25/Randall, High Plains Interchange, Lincolnway, Vandehei Interchange, etc.)** –

Andrea Allen provides an update. Lincolnway project is being finished up with some patching, signing and seeding. The completion date is next Friday. The grand opening for the High Plains Interchange happened a couple weeks ago. They are working on a few punch list items for Happy Jack Road. Vandehi lets in the second week of October. They are also working on staining the textured wall on Randall to finish that up. Doug asks if there will be a ribbon cutting for West Lincolnway. Andrea says she is not aware of any such event yet. Frank Cole asks when WYDOT is planning on continuing the bypass around Burns from I-80 north. Andrea says that the plans for it are expected to be finished in January next year. ROW acquisition will be a controlling factor for that project. Jeff Wiggins asks what was going on with the continuation of shoulders on the Happy Jack Road. Andrea says that the next phase up to Curt Gowdy is not let to contract yet so maintenance may have been doing some work up there.

d. **Others (LEADS, Airport, Warren, LCSD #1, etc.)** – Ed Waddell provides an update from the Base. They are going to start on an EA for replacement or repair of the east Missile Drive Bridge over Crow Creek. They will also work with WYDOT on plans for ROW modification for Central/Gate 5 area. There are also thoughts on future plans for improvements to the access road on Gate 5. Ed also mentions that he has made a request to his management that FE Warren be replicated more accurately in the future travel demand model for Cheyenne. Jeff Wiggins provides an update on a couple greenway projects that are wrapping up. For the greenway section connecting Sun Valley neighborhood to Hot Springs Ave, negotiations are still underway with UP to go under College Drive. It will have to be re-let as a separate project but assuming everything goes well it could be done as early as next spring. With the Norris project, the greenway arms that stretch both east and west from the intersection with Nationway are mostly done except for the ROW work such as the curb, ramps etc. These should also be wrapped up before the winter sets in. Tom Mason also mentions that ideas have been floating around for the Salvation Army property between Lincolnway and Nationway. If there are any ideas for reconstruction of Nationway/Lincolnway and Dunn, then it should be kept in mind that this site can be utilized for a good design.

## **10. Other Business**

a. **Other** – Ed Waddell asks what the schedule for the 2010 model update is. Tom Mason says that the employment data is expected to be collected by Thanksgiving. There is a census presentation this week so there should be information available when the census numbers would be out. Tom says he will provide additional information to Ed about the model after the meeting. Next meeting is scheduled for February 16.

Meeting is adjourned.